

Primary & Junior School Admissions Guide for September 2020

Closing date: **15 January 2020**

Attention – all parents

If your child is born 1st September 2015 – 31st August 2016 you need to apply for a Primary or Infant School place by 15th January 2020.

If your child is currently in Year 6 you need to apply for a Secondary School place by 31st October 2019.

"I'm going to big school"

School Admissions Drop in sessions

Tuesday 1st October
2:00pm – 5:00pm

Swindon Borough Council
Council Chambers
Civic Offices
Euclid Street
SN1 2JH

"I will
make lots of
friends at
school"

School Admissions Drop in sessions

Wednesday 2nd October
10:30am – 1:30pm

North Swindon Library
Orbital Shopping Centre
Thamesdown Drive
Swindon
SN25 4AN

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Dear Parent / Carer

Welcome to the Swindon School Admission Service. I am delighted to introduce the new Primary Admission Guide for 2019-20.

Swindon Borough Council is committed to working in partnership with schools and parents/carers to achieve the best outcomes for our children in Swindon. Securing a school place is important to help achieve this.

This booklet has been produced to make sure the admission's process is easy to understand. The information aims to help parents/carers of children who are due to start school for the first time in September 2019. It will help you make informed decisions about the schools you wish to apply for. The guidance outlines how applications are considered at each Swindon school and provides other information which we hope that you find helpful in applying for a school place.

All Swindon schools welcome enquiries and Head Teachers will be happy to make arrangements for you to visit their schools. Seeing a school at work will give you a clear picture of the values and ethos of the school, its expectations of the children and its approach to partnership with the parents and community it serves. You will want to ensure that your child is happy at the school they attend and are able to get the best from their education. To gain a full and clear picture of the schools you are considering, we do suggest you visit before making your preferences.

To make an application for your child's school place even easier, you can apply online. Just go to www.swindon.gov.uk/primaryschoolplaces and follow the steps to applying for your child's place. This system will be available 24 hours a day, 7 days a week. You can make changes to your online application right up to the closing date of **15th January 2020** and you will receive an automatic email response to confirm the status of your application. The Admissions Team will hold drop in sessions on **Tuesday 01st October 2019** at Swindon Borough Council, Committee Room 1, Civic Offices, Euclid Street SN1 2JH and **Wednesday 2nd October 2019 10.30 -13:30**, North Swindon Library, Orbital Shopping Centre, Thamesdown Drive, Swindon SN25 4AN, for you to come and ask questions regarding the admissions process.

I would like to wish your child every success and happiness as they start school for the first time in their school life.

Yours sincerely,



David Haley

Corporate Director: Children's Services (DCS)



Peter Nathan

Head of Education (Commissioning)

The Co-ordinated Admissions Scheme for Primary, Infant and Junior Schools for September 2020

All applications to start school for the first time to Reception (Year 0) or Junior School (Year 3) should be made to the Local Authority (LA) where the child is resident (the Home Authority). This is to ensure that the Council is informed about children living within their area and to ensure that every child has the offer of only one school place.

If you live within the Swindon Borough you should make your application to Swindon.

Parents can make an application online. The online system will be available to make applications from 2nd September 2019 until the national closing date of **midnight on the 15th January 2020**.

The online application can be used by Swindon residents wishing to apply for schools maintained by Swindon or schools outside of the Swindon area.

The application form can be used to apply for community, voluntary aided, academy or free schools. However, if you wish to apply for a fee-paying / independent / private school you should approach the individual school to understand the application process as this is handled separately to the process administered by the Council.

Parents will be asked to express no more than 3 preferences in **ranked order** and will be given the opportunity to express reasons for their preferences. In addition the Governing Body of a Foundation, Voluntary Aided, Free School or Academy may also request further information to be provided on a Supplementary Form, but only if the information is needed to determine additional criteria to the application. An application is not valid if only the Supplementary Form is completed. A parent must submit a Common Application Form in order for the application to be valid.

Swindon Borough Council must receive an online application by the closing date of **midnight on the 15th January 2020** for the application to be considered as ontime. Applications received after this date will be treated as late.

KEY DATES

Application process opens	Monday 2nd September 2019
National closing date for ontime applications	Wednesday 15th January 2020
Swindon will send applications to other Local Authorities and own admitting authority schools	Friday 14th February 2020
Ranked lists to be returned by Swindon admission authorities	Friday 13th March 2020
Deadline for proof and changes of address to be received	Friday 13th March 2020
Swindon LA to notify schools of offers made	Wednesday 1st April 2020
Offers made to Swindon residents	Thursday 16th April 2020
Deadline for parents to accept place	Thursday 30th April 2020

When does my child start school?

If your child is born between

Start school in September 2020

1st September 2015 and 31st August 2016



Primary or Infant School

1st September 2012 and 31st August 2013



Junior School

Options available

Legally a child becomes statutory school age and must attend school from the start of the term after their 5th birthday however there are a number of options available to parents

- A child is entitled to a full time place from the September after their 4th birthday. A place is allocated for your child to start at the beginning of term.
- Where parents wish, a child may attend **part-time** until the time they reach statutory school age
- A child can **defer** to start at a point later in the term

Child's 5th birthday	Your child can join in
1st Sept – 31st Dec	January 2021 (Reception Year Group)
1st Jan – 31st Mar	April 2021 (Reception Year Group)
1st Apr – 31st Aug	September 2021 (Year 1 Group) * If a child defers for the whole year the place will be removed in April 2021 and a new application for a place in Year 1 is required.

d. Delayed admission (outside the chronological age group)

A parent of a child born between 1st April and 31st August defined as “summer born” may request for the child to be admitted to a year group later than that of their natural cohort. The admission authority will take into consideration the individual circumstances of the case to determine whether this is in the best interests of the child to delay. If you are thinking of delaying your summer born child's start to school by a year, it is important to think carefully as the decision will affect your child for the rest of their school life.

- Children mature at different rates and at different times, it can be challenging for a child to move back up a year group.
- The Early Years Foundation stage curriculum is the same in nursery as it is in reception.
- Schools are very experienced in meeting individual need in reception. schools also understand that starting school is daunting for you and your child, and have staggered starts to begin with, to help your child get used to a new environment.
- Children can be upset if they have been held back in moving up with their friends.
- Funding arrangements will need to be changed at the end of Education.
- Children are still able to leave school at 16 even if they are a year behind and not completed Key Stage 4. (GCSEs)

This may include but not be limited to include whether they were born prematurely, whether delayed social, emotional or physical development is adversely affecting their readiness for school, the possible

impact of attending a year group which is not their natural cohort. The views of the Head Teacher of the schools you are applying to, your views as parents and any professional views that may or may not be involved with your child will be taken into account.

Parents must apply for a school place in the normal way and at the same time complete the Request for Delayed Admission Form, which is available on the Swindon School Admissions Web page. It is for each Admitting Admissions Authority to consider each request and the Local Authority will coordinate each request. Where the request is granted, a place will not be allocated prior to the normal admissions round for the year of entry and the parent will be required to reapply during the admissions round in order to ensure that they are fairly considered against the admission criteria for the schools they wish to apply for.

If the request to defer is not granted the reasons will be set out in the decision letter sent to you by the Admitting Authority of the school. If you have completed an on time application, your application will proceed and an offer will be made to you on the National Offer day for your child to start in Reception 2020.

Considering your application

1. Gather information

- Check your catchment/designated area school. You can do this by using the maps available in this guide or by contacting School Admissions on (01793) 445500.
- Make appointments to visit schools or attend the school's Open Days or Admissions Drop in sessions
- Obtain prospectuses or view school's websites.

2. Decision Time

- To make the admissions process easier for parents/carers, the application form gives the opportunity to name three preferred schools.
- **We encourage parents/ carers to fill in all three preferences**, as this will increase the chance of your child being allocated a school that you have selected.
- When considering your preferences you should think about whether your child has a reasonable chance of being offered a place at the school you have named on the application form

- To assist you with this, you should consider the following for each school you apply for
 - o Are you in the school's catchment area?
 - o Was the school oversubscribed in the previous year?
 - o How many school places were allocated in the previous year?
 - o Which oversubscription criteria would your child be considered under?
 - o Does the school require any additional information to consider your preference e.g. a Supplementary Form
- If applying for a school outside of Swindon, have you contacted the Local Authority in which the school is based to check the oversubscription criteria and whether a supplementary form is required?
- Contact the Admissions Team if you require further advice

Please note

When you apply using the Online Service you will automatically receive an email receipt.

Making your application

When should I think about making my application?

It is important that your application for admission to a Primary, Infant or Junior School for September 2020 is received by the Admissions Team by the closing date of **midnight on the 15th January 2020**. Any application received after this date will be considered and treated as a **late** application.

Please note that when you apply and submit your application online you will receive an automatic email to confirm that the Admissions Team have received the application.

What are the differences between the type of schools and are they available in Swindon?

Community	A school controlled by the Local Authority and not influenced by business or religious groups. These schools follow the National Curriculum.
Academy	An Academy is a public funded independent school where the Governing Body are the Admissions Authority and are responsible for their own admissions policy and arrangements. Academies don't have to follow the National Curriculum and can set their own term times. They still have to follow the same rules on admissions, special educational needs and exclusions as other state schools.
Voluntary Aided	A school largely funded, but not owned, by the Local Authority—the buildings are owned by a voluntary body, usually a religious organisation. The Governors of the school are responsible for their own admission policy and arrangements.
Voluntary Controlled	A school maintained by the Local Authority. The Local Authority is responsible for admissions and employs the school's staff. The land and buildings are typically owned by a charitable foundation.
Foundation	A school with more freedom to change the way they do things than community schools. The Governors are responsible for admission to the school. There are no Foundation schools in Swindon.
Free School	Free schools are funded by the government but are not run by the council. They have more control over how they do things. They're 'all-ability' schools, so can't use academic selection processes. Free schools can change the length of school terms and the school day and they don't have to follow the national curriculum. There are currently no free schools in Swindon.
Trust School	A type of Foundation School which forms a charitable trust with an outside partner. There are currently no trust schools in Swindon.
Special school	A school which specialises in an area of special educational needs. Only children with a Statement or Education Health and Care Plan (EHCP) will be allowed admission.
University Technical College	University technical colleges specialise in subjects like engineering and construction. They teach these subjects along with core subjects, business skills and using IT.

Who can apply for a school place?

The person with parental responsibility or legal residency of the child should make the application. This could include a person who is not a parent but who has a Court order giving parental responsibility to them.

Parental dispute

Where two adults have shared responsibility for a child they should agree before submitting an application form which school(s) to name as their preference(s). In cases of dispute, or where two applications are received from parties with parental responsibility, the LA will ask parents to agree on the school applied for. If that is not possible the LA will ask the parent to seek a Specific Issues Order through the Courts to gain the authority to make an application. In the absence of a parental agreement or either of the parents obtaining a Court Order determining the issue, the LA will be required to decide which preference to be recorded. This will be done by using the application made by the person who lives at the property where the child is resident at their home address defined below.

What address should I use?

The home address given on the application form must be the address where the child is resident for most of the week **with his parent or carer**.

The Local Authority will not accept more than one address as the child's home address. The terms of a residency order may clarify the home address. Where necessary to determine which address to recognise and in the absence of a residency order, the LA will consider the home address to be the parent with primary day to day care and control of the child. In reaching a decision, evidence may be requested to show the address to which any Child Benefit or Tax Credit is paid and from where the child is registered with a medical GP.

If the Child Benefit letter is not available, a copy of the most recent bank statement where the Child Benefit is credited may be taken as evidence of residence, or the address stated on the NHS Medical Card of the child. Any other evidence provided by parents will also be considered in

reaching a decision on the home address for admission purposes. This may be necessary for instance, where parents do not agree on the child's home address. Parents are urged to reach an agreement, but where they do not, the LA will determine the home address.

Any other evidence provided by parents will also be considered by the Admissions Manager in reaching a decision on the home address for admissions purposes.

I will be moving house?

If when you submit your application form you enter a future address, we can only consider your application based on this future address as long as you can provide:

- A letter from your solicitor confirming that contracts have been exchanged on the new property, dated on or before **13th March 2020**. The Local Authority would expect parents to move into any property by the first term and the LA reserve the right to request evidence of this.
- A tenancy agreement for the new property, which comes into effect on or before **13th March 2020** and includes the minimum period to cover the first term of school.

I am a returning Crown Servant / Service Personnel – what do I need to do?

Applications for children of service personnel with a confirmed posting to the area will be considered in advance of the family arriving in the area provided the application is accompanied by an official letter from the commanding officer that declares a relocation date and a Unit postal address or quartering area address. Until a fixed address is provided, the LA will accept the Unit Postal Address or Quartering address as the Home Address for allocation purposes. All applications must be included in the normal admissions round if possible. The LA will not refuse a service child a place because the family does not currently live in the area, and will not reserve blocks of places for these children.

I want my child to go to a school outside of Swindon. What do I do?

You have the right to ask for your child to go to a school maintained by another Local Authority. If you are a Swindon resident, the co-ordinated admissions scheme allows you to apply on the Swindon Common Application Form and send to the Swindon Admissions Team, and all Local Authorities involved will share information on your behalf.

I live outside Swindon but want my child to go to a Swindon School. What should I do?

If you live outside Swindon but want your child to go to a school in the Borough, you should complete the Common Application Form available from the Local Authority in which you currently live. You should return the form to your Local Authority who will share this information with Swindon Local Authority.

My child has a Statement of Special Educational Needs / Education Health and Care Plan – how do I make my application?

If your child has a statement / EHCP then you do not need to make an application through the School Admissions Team. Further information on the process is available on page 16. If your child is undergoing statutory assessment you should make your application through the School Admissions Team using the process outlined here. If your child is subsequently given an Education Health and Care (EHC) Plan, your application will be withdrawn and the SENAT Team will take over the process of allocating a place.

Can I choose which school I want my child to attend?

Parents/carers have the right to indicate which school they would prefer their child to attend. You may name any school as a preference, however, please check the oversubscription criteria carefully to understand the likelihood of the preference being successful. There is no guarantee that your child will be placed in the school you request. You can name up to three preferences on your application.

Multiple applications

The LA requires parents to submit one application only per child. Where the LA receives more than one application for the same child before the closing date, the LA will only consider the latest submitted application and the other application will be discarded. If two late applications are received (after the closing date), the latest application by date will be the application considered.

False information

The offer of a school place may be withdrawn if the offer was made on the basis of a fraudulent or intentionally misleading application from a parent, for example, a false address claim. We may ask you to provide further documentation where necessary. Where a child starts attending a school on the basis of fraudulent information the place may also be withdrawn. In this instance we would take into consideration how long the child has been attending the school.

Late applications

It is **vital** that you submit your application on time. There is less chance of getting a place at a preferred school if the application is late. This is because on time applications are considered first. The closing date for applications is **midnight on the 15th January 2020**. Applications can be submitted after this date but they will be considered as late for the purposes of the co-ordinated scheme. This means they will be considered after all the on time applications. The LA will endeavour to deal with late applications before the offer date, but it may not be possible to do this in every circumstance.

What should I do if I have missed the deadline?

You should apply for a place as soon as you can. If you have missed the deadline you will have to apply using the late application on line which can be found on our website. Your application will be considered as a late application. We will endeavor to consider all late applications in time to offer your child a place at a school on national Offer day. This may not be possible for all cases and will notify you once your application has been considered.

What if I have a change of preference?

Once you have submitted your application and the closing date has passed, you are not able to change your preference unless there is a strong reason for doing so. For example, this may be that you are moving house. Please note, that in changing your preference for any reason after the closing date, your application will be considered and treated as a late application. Following the offer of places on **16th April 2020**, parents may submit a change of preference. Should you wish to discuss the options available to you please contact School Admissions. A Change of Preference form will be available for you to complete online.

Sampling of Admissions Applications to detect suspected fraud

The LA reserves the right to undertake sampling of applications as and when it determines necessary. All parents should be aware of this and therefore ensure that the information they submit on their application form is correct. By signing the application form, or submitting the form online, the parent is confirming that the information they have provided is truthful and correct.

If the LA undertakes sampling of applications, it will write to parents to ask that they submit proof of their address. Evidence of proof of address will be checked and parent will need to submit at least 2 of the following:

- ✓ Council Tax Bill
- ✓ Child Benefit Letter
- ✓ Child Tax Credit
- ✓ Official Rental Agreement
- ✓ Solicitor's letter (not older than 1 month)
- ✓ Driver's licence
- ✓ Utility bill (not older than 3 months)

The LA may check the information given on the application form or the evidence submitted with other parties such as Council Tax or Electoral roll.

If evidence is not submitted, or the evidence is not sufficient, then the LA will either not consider the application as an on time application, which may have implications for the child being allocated their preferred school, or it may withdraw the

offer of a school place, whichever is appropriate depending on the time the sampling is done. If a parent applies for a school place falsely (using false information), they will lose all the preferences stated on the application form and the whole application will become invalid. The application would then be treated as a late application. (A fresh application would need to be made which would be treated as a late application and if a place is refused at the preferred schools, the parents would have right of an appeal against the refusal. If the LA finds that fraud has been committed and the child has already started at the school, there may also be consequences for any other sibling of that child who may not be able to start at the preferred school.

If the LA withdraws a place for a child on the suspicion of fraud, the place will be reallocated.

If parents or schools suspect someone has applied fraudulently they should contact the Council on the whistle blowing contact number of **(01793) 464603**.

How are my preferences considered?

You are invited to select up to three preferences on your application form. This gives us the best opportunity to offer a place at one of your preferred schools. These preferences are considered at the same time, we do not consider each preference in order. This is called **Equal Preference**.

Equal preference means that when we consider your application we will look at all the preferences you put down at the same time. For each of those preferences, the oversubscription criteria is determined, for example, if you have another child attending the school, if you live in the catchment etc.

Each of your preferences is put into a list with all the other people who expressed a preference for the same school. Each school list is ordered according to the oversubscription criteria.

For community schools this is

1. Looked After / Previously Looked After children
2. Siblings
3. Catchment
4. Distance

Distance is measured as a straight line between the Local Land and Property Gazetteer point of the applicants home address and the school, and using the Local Authority's computerised system, with priority given to those living closest to the school.

Each school has a maximum number of children they can admit (this is called the published admission number).

So where a school has a published admission number of 60, the first 60 children will be provisionally allocated a place. This is repeated for each school.

If the situation occurs where a child can be offered a place at more than one school, we then allocate the highest preference listed on the application form; this then releases the place from the lower preference school which can then be allocated to the next person on the list.

Using the equal preference process means that a school place could be allocated to someone who has named it as 2nd preference, over someone that has named it as a 1st, this would be because they have been ranked higher in the oversubscription criteria but could not be offered their 1st preference.

Who considers my application?

It is the admissions authority who are responsible for setting the oversubscription criteria and considering applications. The Admissions authority for Community and Voluntary Controlled schools is Swindon Borough Council. For Academies and other own admitting authorities it is the governing body who are responsible for the consideration of

applications. The Governing bodies notify the Local Authority the order places should be offered. It is the Local Authority who will offer places for the normal round of admissions for September 2020

What criteria will my application be considered under?

Each school has oversubscription criteria listed within its policy which explain in what order places are offered. A summary of each school's policy is given within the School Details section and for more information you can go to <http://www.swindon.gov.uk/admissionarrangements2019>.

Statements / Education Health and Care Plans

All children whose statement of special educational needs (SEN) or Education, Health and Care (EHC) plan names the school will be admitted before any other places at the school are allocated.

Looked After / Previously Looked After Children

All schools must have oversubscription criteria where the highest priority must be given to looked after children and all previously looked after children.

A 'looked after child' is a child who is
(a) in the care of a local authority, or
(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order.

Schools with faith characteristics can also prioritise Looked After Children who are of the same faith as the school ethos e.g. baptised catholic.

Community and Voluntary Controlled Schools

The Local Authority are responsible for determining the criteria for Community and Voluntary Controlled Schools within the Swindon area. These criteria are

A	A looked after or previously looked after child as defined above
B	Any child who has a sibling ¹ attending the preferred school at the same time as he or she is due to be admitted
C	Any child living within the school's catchment area ²
D	Any child not living in the school's catchment area ²

¹ A **sibling** is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

² A **catchment area** is a geographical zone served by a school. Where applicable these catchment areas are shown with the school information in this guide. Not all schools have a catchment area.

Tiebreaker. For Community and Voluntary Controlled schools, in all cases where the school is oversubscribed, the distance is as a straight line between the Local Land and Property Gazetteer (LLPG) address point of the applicants home address and of the school within each oversubscription criteria, with those living closest to school receiving higher priority. If the direct distance does not separate applicants, places will be offered by random allocation.

Please note – schools outside of Swindon may use different criteria and you are advised to consult the admission arrangements for the relevant Local Authority.

Own admitting authority schools

Schools such as Academies, Voluntary Aided, Foundation and Free Schools determine their own admissions criteria which may not be the same as the local authority. You are advised to consult the policy for the school which you wish to apply for to understand the criteria your application will be considered under.

Feeder Schools

Some schools have named feeder schools. A feeder school is a school which works closely with another school and will give priority within their oversubscription criteria. This is more common at the secondary school phase but a junior school may list an infant school as a feeder. This applies to own admitting authority schools.

What is Infant Class Size Legislation?

There is infant class size legislation that states that Infant classes (Reception, Year 1 and 2) must not contain more than 30 pupils with a single qualified teacher, as defined in s.4 of the School Standards Framework Act 1998. The School Admissions Code does indicate that there are exceptions in certain cases.

Multiple Births

The LA will endeavour to place siblings born at the same time (e.g. twins, triplets etc). If necessary the school will admit over its PAN to accommodate such children. In the case of Infant Class Sizes (Reception, Year 1 and Year 2) class sizes must not contain more than 30 pupils with a single school teacher. However, additional children may only be admitted in limited exceptional circumstances, and in accordance with the School Admissions Code, twins and children from multiple births are classed as 'excepted pupils' to this legislation. Therefore, if one child of a multiple birth is offered the last available space at the school (according to the PAN), then offers will be made to all the children of that particular multiple birth. Those children would remain an exception to infant class size for the entire time they are in an infant class or until the class numbers fall back to the current infant class size limit.

How will I be notified of the outcome of my application?

Offers of school places for primary, infant and junior schools are made on **16th April 2020**. You will be notified by email, you will receive an email during the **16th April 2019**. You can also log onto the online system to see the outcome of your application.

Waiting Lists

If your child has been refused one of your preferred Community or Voluntary Controlled Schools, you will automatically be placed on the waiting list for that school. Waiting lists will be maintained for all Community and Voluntary Controlled schools from the initial point of entry until the end of that academic year. For the September 2020 intake this will be from the **16th April 2020 (Primary Offer Date)** until 31st August 2021. Names can only be removed from the list if a place has been offered or if a request has been received in writing to do so, or if the offer of a place has been declined. Placing a child's name on the waiting list does not affect the parent/carer's right of appeal against an unsuccessful application. Waiting lists for Foundation, Academy and Voluntary Aided schools are outlined in the individual school's admission arrangements.

Please note – that waiting lists are created according to the oversubscription criteria and no preference is given to the amount of time spent on the list. Your child could move down the list as well as up.

Can I appeal because I have been refused a place?

When a child is not offered a place at a school for which they have expressed a preference, they have the right for their preference to be considered further by an independent appeals panel. To find out more information please see page 15.

Appeals

Unfortunately it is not always possible to offer your child a place at one of your preferred schools. If we do not offer your child a place at one of your preferred schools, you may appeal to an Independent Appeal Panel. The Panel is not linked to the school or the Local Authority. It is made up of volunteers who attend specifically to hear and decide upon admissions appeals and its decision is binding on the Admitting Authority, the particular school and the parent.

For many of the schools in Swindon, the appeal process is administered by the Council's Law and Democratic Services department. However, if the school is Voluntary Aided or an Academy, you are advised to contact the school itself for information on how to appeal. For all other schools, information and a link on how to appeal will be included in your refusal. A completed appeal form should be submitted within 20 school days of the letter informing you that your child has not been allocated a place at your preferred school. This should be sent to the Law and Democratic Service, Swindon Borough Council, Euclid Street, Swindon SN1 2JH.

Infant Class Size appeals

Please be aware that Reception, Year 1 and Year 2 classes should contain no more than 30 children and appeals for admissions to these years may only be allowed in very limited circumstances.

These are:

The admission of your child would not breach the infant class size limit of 30 children to a single qualified teacher.

- (a) It finds that the admission of additional children would not breach the infant class size limit; or
- (b) It finds that the admission arrangements did not comply with admissions law or

were not correctly and impartially applied and the child would have been offered a place if the arrangements had been complied or had been correctly and impartially applied ; or

- (c) It decides that the decision to refuse admission was not one which a reasonable* admission authority would have made in the circumstances of the case.

**The definition of reasonable is that the decision was perverse, illogical or irrational in the light of the published admission arrangements.*

An Appeal Panel has no discretion to allow appeals outside of these criteria.

Consideration of Prejudice

The Appeal Panel also consider the impact of admitting additional children to the school for example taking into consideration the space and facilities at the school, the resources available and whether this outweighs the reasons given by the parent as to why a place is required at the school.

If you would like further information solely on the appeal process before deciding whether to submit an appeal or not, please email admissionappeals@swindon.gov.uk.

Special Educational Needs

Special Educational Needs can range from mild to short term, to complex and long lasting. Almost all children with these needs go to their local school, where they are given extra help and support. Schools have on-going plans for improving accessibility for all pupils, including those with a disability.

My child requires additional SEN Support, but does not have an Education Health and Care (EHC) Plan — how do I apply for a secondary school place?

Not all children with Special Educational Needs require an EHC Plan. Schools can sometimes meet the special educational needs of children through high quality inclusive teaching and additional SEN support. If your child does not have a statement/EHC Plan, you should complete the Common Application form as normal.

If your child has Special Educational Needs, that are more complex and severe; the process of applying for an EHC PLAN begins with recording outcomes, additional provision and impact on an Early Help Record and Plan. Your SENCO or the Special Educational Needs Assessment Team (SE NAT) should be able to provide you with more advice on this. All children and young people should have an Early Help Record and Plan in place that has been reviewed at least twice over two terms before any application for an EHC Plan is made.

My child has a Statement/EHC Plan – how do I apply for the school of my/our choice?

If your child has a statement/EHC Plan their needs are more severe or complex and the Local Authority needs to be involved in the planning for your transfer. You will be sent a letter with a form to record and return your parental preference to confirm your school choice for your child's Primary/Infant School in August 2019.

The Local Authority will consider the preference for Primary School and may discuss it with you before allocating a place. Please note that the Local Authority may not always be able to allocate a place for your child at your preferred Specialist School as this will depend on the availability of places and the needs of your child. You will be formally notified of your Primary School place where the LA will make provision to meet your child's special educational needs by 15th February 2020.

If you are applying for a Junior School for September 2020, you should have been invited to a Year 1 Annual Review Meeting with your child's current school and the Local Authority during 2019-20. You will be asked to confirm your preference for Junior School in the August prior to the start of your child's Year 2. The Local Authority and school will consider the preference for Junior School and may discuss it with you before allocating a place. Please note that the LA may not be able to allocate a place for your child at your preferred school as this will depend on the availability of places and the needs of your child. You will be formally notified of your Junior School place where the LA will make provision to meet your child's special educational needs by 15th February 2020 during Year 2.

Admissions to Special Schools

The Authority intends that all children with Special Educational Needs are educated in their local mainstream school wherever possible. Information about a child's needs and the best way of providing support is always discussed with parents. For a very small number of children, with the most complex difficulties, a place in a special school may be the best option. Children who attend a special school will normally have undergone statutory assessment and either have a statement of Special Educational Needs (valid until March 2018) or an Education Health Care Plan (EHC Plan).

Exceptional Circumstances

Children and young people without an EHC plan can be placed in special schools and special post-16 institutions only in the following exceptional circumstances:

- where they are admitted to a special school to be assessed for an EHC plan with the agreement of their parent, the local authority, the head teacher or principal of the special school and anyone providing advice for the assessment.
- where they are admitted to a special school following a change in their circumstances with the agreement of their parent, the local authority and the head teacher or principal of the special school. Where an emergency placement of this kind is made the local authority should immediately initiate an EHC needs assessment or re-assessment.
- where they are in hospital and admitted to a special school which is established in a hospital, or

Where can I get further advice

All mainstream schools have a qualified teacher who is a Special Educational Needs Co-ordinator (SENCO) who will lead on Special Educational Needs and Inclusion. You can ask these people to explain how their school includes children with Special Educational Needs. Every mainstream setting (including Academies and Free Schools) is required to produce a Special Educational Needs Policy and Accessibility Plan. These should be published on the school website alongside their contribution to the Local Offer.

The Local Offer

Local authorities **are required to** publish a Local Offer, setting out in one place information about provision they expect to be available across education, health and social care for children and young people in their area who have SEN or are disabled, including those who do not have EHC plans.

The Local Offer has two key purposes:

- To provide clear, comprehensive, accessible and up-to-date information about the available provision and how to access it, and
- To make provision more responsive to local needs and aspirations by directly involving disabled children and those with SEN and their parents, and disabled young people and those with SEN, and service providers in its development and review.

Swindon's Local Offer can be found here:

www.mycaremysupport.co.uk

If parents/families do not have access to the internet, they are advised to seek the support of their child's setting; who will signpost them or, in the case of pre-schoolers; Children's Centres and local libraries should be able to help.

Special Educational Needs Disability information Advice Support Service (SENDIASS)

SENDIASS is a confidential free service to provide independent advice and support to parents and carers around SEND in Swindon.

They can explain how the admissions process is different for children and young people with EHCP's (and Statements) and how these assessments are carried out. They can give an overview of the specialist provisions in Swindon.

Contact via the administrator for more information on [01793 466515](tel:01793466515)

The Special Educational Needs Assessment Team (SENAT)

SENAT can also answer questions, particularly on whether a child may need an Education Health Care Plan, or any aspects of the statutory process. They can be contacted by email at senat@swindon.gov.uk



Looking to find information on education, health and social activities for children and young people?

Care and support at your fingertips

Go online at www.mycaremysupport.co.uk for the fastest way to discover information and advice on a host of services and support for children and young people.

Children and young people

Information on schools, leisure clubs, childcare and support for health needs is now easily accessible for families.

“It’s great to have so much information at the click of a button.”

Gwen, Parent

Free information, advice and support is also available at The Swindon Advice and Support Centre (SAASC), Sanford Street, Swindon, SN1 1QH (01793) 466633

School Information and Policies

The following pages give details of all the schools within Swindon with useful information you may need to consider when selecting your preferences.

	<p>Published Admission Number. The total number of children the school will admit in September 2019 in the relevant year group.</p>
	<p>Link to the school policy. Click on the link to access the admission policy for the school. You should consult this for full admissions information and details of admission criteria.</p>
	<p>Link to Supplementary Information Form. Click on the link to access the SIF. This should be completed and returned to the school you are applying for in addition to the completion of the common application form.</p>
	<p>Link to School Website. Click on the school's logo to access the school's website.</p>
<p>Transport</p>	<p>The nearest bus services which serve the school are given.</p>
<p>Breakfast and After School Clubs</p>	<p>Where a school has indicated they have breakfast and after school clubs this has been shown. Please contact the school directly for information.</p>
<p>Nursery</p>	<p>Where a school has indicated they have nursery facilities this has been shown. These may be integral to the school or run by a separate provider. Please contact the school directly for information. Please note – no priority is given to children attending a particular nursery and a school admission application must always be completed for entry into the Reception Year group.</p>

School Information and Policies- continued

The following pages give details of all the schools within Swindon with useful information you may need to consider when selecting your preferences.

	The Statistics allocations are shown for each school. The definition of each column is shown as.
PAN	The maximum number of children which the school published to admit.
Ontime 1st pref	The number of ontime applications made where the school was indicated as a first preference.
All ontime	The number of ontime applications made where the school was indicated as a first, second or third preference.
Total	The total number of places allocated (this includes all ontime and late preferences and those offered as an alternative school).
SEN	The number of places allocated to children with a Statement of Special Educational Needs or Education Health and Care Plan.
LAC	The number of places allocated to children who are looked after or previously looked after (includes late applications).
Sib	The number of places allocated to children who had a sibling at the school at the point of admission (includes late applications).
Catch	The number of places allocated to children who were allocated that lived in the catchment area.
Dist	The number of places allocated to children based on distance from the school.
Furthest point offered	This distance (in miles) is the furthest distance measured in a straight line within the final category where children were offered a place. This is not applicable (n/a) if the school was undersubscribed and places were offered as an alternative school or to late applicants.

Statistics

	PAN	Ontime 1st pref	All ontime Pref	Total places allocated							Furthest point of- ferred
				SEN	LAC	Sib	staff	Catch	Dist	Total	
Abbey Meads primary School	60	55	137	0	0	24	N/A	23	13	60	0.704 miles
Badbury Park	30	9	14	0	0	0	N/A	7	4	11	N/A
Beechcroft Infants School	90	75	126	1	1	18	N/A	36	29	85	N/A
Bishopstone Cof E Primary School	7	7	13	0	0	2	N/A	2	2	6	N/A
Bridlewood Primary School	30	18	60	0	0	9	N/A	14	7	30	N/A
Brook Field Primary School	60	64	117	0	1	24	N/A	12	23	60	1.435 miles
Catherine Wayte Primary School	60	64	148	0	1	30	N/A	29	0	60	0.308 miles
Croft	60	72	187	0	1	27	1	21	10	60	0.854 miles
Chiseldon Primary School	30	18	35	0	0	10	N/A	5	4	19	N/A
Colebrook Infant Academy	50	49	101	0	1	12	N/A	30	7	50	2.664 miles
Covingham Park Primary School	60	49	119	0	1	28	N/A	6	17	52	N/A
Drove Primary School	90	80	181	0	1	34	0	46	9	90	1.617 miles
East Wichel Primary School	60	34	65	0	0	16	N/A	15	10	41	N/A
Eastrop Infant School	60	44	64	0	1	11	N/A	16	18	46	N/A
Eldene Primary School	60	47	75	0	2	20	N/A	13	14	49	N/A
Even Swindon Primary School	90	70	114	0	0	37	N/A	35	9	81	N/A
Ferndale Primary School	60	48	104	0	0	22	N/A	12	19	53	N/A
Goddard Park Primary School	90	90	116	0	0	37	4	40	9	90	0.735 miles
Gorse Hill School	60	47	89	0	0	18	N/A	15	19	52	1.057 miles
Grange Infant	90	91	140	1	1	28	N/A	51	9	90	1.75 miles
Greenmeadow Primary School	40	16	53	0	1	9	N/A	2	9	21	N/A
Haydonleigh Primary School	90	81	211	0	2	35	N/A	21	33	91	1 over due to Twins
Haydon Wick Primary School	40	35	122	0	0	7	N/A	9	24	40	2.193 miles
Hazelwood Academy	30	25	38	0	0	11	N/A	15	3	29	N/A
Holy Cross Catholic Primary School	60	46	94	0	Please contact the School for details			0	0	46	N/A
Holy Family Catholic Primary School	45	39	59	0	Please contact the School for details			0	0	39	N/A

Statistics

	PAN	Ontime 1st pref	All ontime Pref	Total places allocated							Furthest point of- ferred
				SEN	LAC	Sib	staff	Catch	Dist	Total	
Holy Rood Catholic Primary School	60	46	133	0	Please contact the School for details			0	0	51	N/A
King William Street CofE Primary School	30	24	96	0	Please contact the School for details			0	0	26	N/A
Lainesmead Primary School	60	38	70	0	1	20	N/A	5	19	45	N/A
Lawn Primary School	60	64	136	0	1	23	N/A	16	20	60	1.118 miles
Lethbridge Primary School	70	61	162	0	2	24	N/A	24	20	70	2.271
Liden Primary School	60	52	75	0	3	19	N/A	20	18	60	6.006 miles
Millbrook Primary School	45	47	79	0	0	22	N/A	27	0	45	3.482
Moredon Primary School	60	56	102	0	1	22	N/A	27	10	60	2.217 miles
Mountford Manor Primary School	30	25	41	0	0	16	0	7	4	27	1.23 miles
Nythe Primary School	30	18	54	0	0	7	N/A	5	9	21	N/A
Oakhurst Primary School	60	59	133	1	0	24	N/A	35	0	60	0.353 miles
Oaktree Primary School	55	43	70	0	0	25	N/A	16	6	47	N/A
Oliver Tomkins CE Infant School	60	28	61	0	Please contact the School for details			0	0	28	N/A
Orchid Vale Primary School	60	28	61	0	0	33	N/A	27	0	60	0.408 miles
Peatmoor Primary School	30	17	49	0	0	10	N/A	3	8	21	N/A
Red Oaks Primary School	60	53	130	0	0	14	N/A	40	6	60	7.648
Robert Le Kyng Primary School	60	79	127	1	0	14	N/A	36	9	60	0.438
Rodbourne Cheney Primary School	30	39	89	0	1	18	N/A	5	6	30	0.382
Seven Fields Primary School	52	45	68	0	0	21	N/A	17	10	48	N/A
Shaw Ridge Primary School	60	40	122	0	0	19	N/A	14	12	45	N/A
South Marston Cof E Primary School	15	18	27	0	0	8	N/A	2	5	15	1.451
St Catherines Catholic Primary School	30	25	62	0	Please contact the School for details			0	0	25	N/A
St Francis CofE Primary School	60	65	126	0	Please contact the School for details			0	0	60	N/A

Statistics

	PAN	On-time 1st pref	All on-time Pref	Total places allocated							Furthest point of- ferred
				SEN	LAC	Sib	staff	Catch	Dist	Total	
St Leonards CE Primary Academy	30	35	59	0	Please contact the School for details			0	0	30	N/A
St Marys Catholic Primary School	50	41	76	0	Please contact the School for details			0	0	41	N/A
Swindon Academy	120	93	112	0	Please contact the School for details			0	0	112	N/A
Tadpole Farm CofE Primary Academy	60	74	153	0	0	38	0	0	22	60	0.622
Tregoze Primary School	30	27	59	0	0	10	N/A	5	14	29	0.583
Wanborough Primary School	30	31	46	0	0	12	N/A	12	8	30	3.875
Westlea Primary School	45	30	53	0	1	13	N/A	8	9	31	N/A
Westrop Primary School	45	31	55	0	0	16	N/A	10	9	35	N/A
William Morris Primary School	60	10	41	0	0	0	N/A	6	12	18	N/A
Wroughton Infant School	90	65	97	0	0	21	N/A	41	15	77	N/A

Infant to Junior 2019 – Statistics

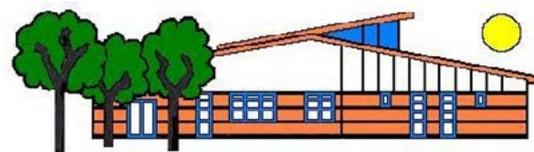
	PAN	On-time 1st pref	All on-time	Total places allocated							Furthest point offered
				SEN	LAC	Sib	Child of staff	Catch	Dist	Total	
Colebrook Junior	50	46	62			15		21	10	46	N/A
Grange Junior	100	84	101	1		24		44	16	85	N/A
Oliver Tomkins Junior	60	63	60	Please contact school direct						60	
Ruskin Junior	90			1	2	16		35	31	85	N/A
Southfield Junior	60	61	60	Please contact school direct						60	
Wroughton Junior	90	92	97	1		27		56	6	90	3.473

Abbey Meads Community Primary School

DFE 866 2000

Hugo Drive, Abbey Meads, Swindon, SN25 4GY

Links	Part of The Blue Kite Academy Trust
Head Teacher	Mr Bob Buckley
Type of School	Primary
Phone	01793 723239
Fax	01793 723201
Email	admin@abbeymeads.swindon.sch.uk
School Website	www.abbeymeads.swindon.sch.uk
School Hours	Mon - Thurs 8.30am – 3.00pm, Fri 8.30am-1.30pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	Yes
Public transport	12, 24



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchid Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but it does not have a catchment area.

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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Badbury Park Primary School

DFE

Homington Avenue, Badbury Park, Swindon, Wiltshire
SN3 6ER

Head Teacher name	Head of School Louise Dance Executive Head Teacher Mrs Jo Fraser
Type of School	Primary and Nursery Part of the Blue Kite Academy Trust
Phone	01793 299101
Email	artusn@bluekitetrust.org.uk
School Website	www.badburyparkprimary.co.uk
School Hours	8.50am – 3pm
Nursery facilities	From Sept 2020
Breakfast Club	From Sept 2020
After School Club	From Sept 2020
Public transport	



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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Beechcroft Infants School

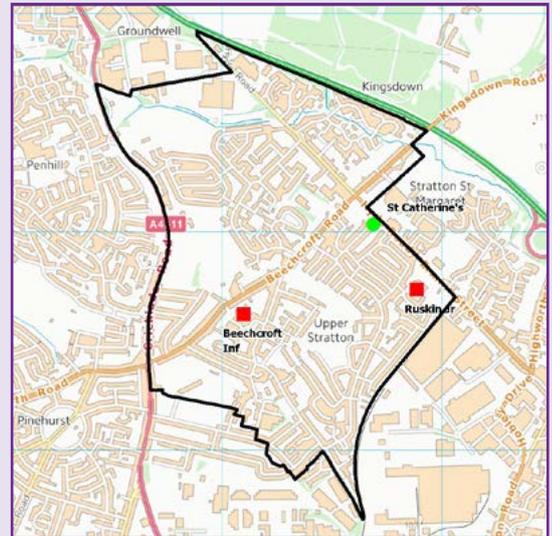
DFE 866 2095

Beechcroft Road, Upper Stratton, Swindon, SN2 7QE



Head Teacher	Mrs Jo-Anne Rutt
Type of School	Infants
Phone	01793 823278
Fax	01793 331880
Email	admin@beechcroft.swindon.sch.uk
School Website	www.beechcroft.swindon.sch.uk
School Hours	9.00am – 3.00pm
Nursery facilities	No
Breakfast Club	Yes 7.45am – 8.45am
After School Club	Yes 3pm – 5.45pm
Public transport	6

Catchment area



Beechcroft Infant and Ruskin Junior share a catchment area. St Catherine's Catholic Primary School is show for its location only.

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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Bishopstone CE Primary School

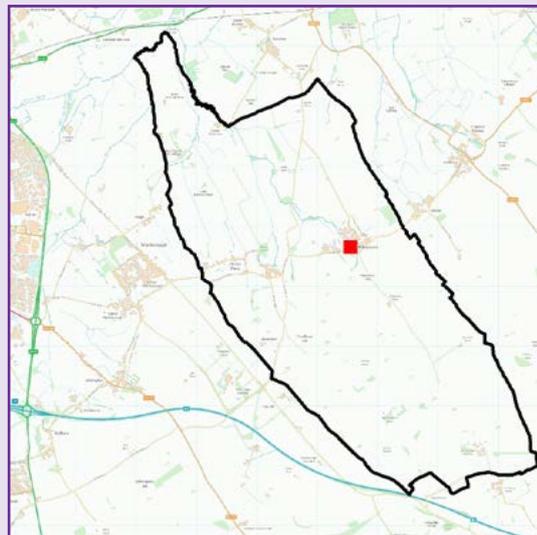
DFE 866 3009

Bishopstone, Swindon, SN6 8PW



Head Teacher	Emma Lindsay
Type of School	Voluntary Controlled
Phone	01793 790521
Email	admin@bishopstone.swindon.sch.uk
School Website	www.bishopstoneschool.org
School Hours	9.00am – 3.15pm
Nursery facilities	No
Breakfast Club	No
After School Club	No
Public transport	157 infrequent (one every 2hrs)

Catchment area



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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Bridlewood Primary School

DFE 866 2011

Chartwell Road, Swindon SN25 2EX

Head Teacher	Mrs Vicky Sammon
Type of School	Community/Maintained
Phone	01793 706830
Email	admin@bridlewood.swindon.sch.uk
School Website	www.bridlewoodprimaryschool.org.uk
School Hours	8.50am – 3.15pm
Nursery facilities	8.40am – 3.20pm
Breakfast Club	8.00am – 8.40am
After School Club	3.15pm – 5.30pm



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchard Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but it does not have a catchment area.

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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Catherine Wayte Primary School

DFE 866 2008

Elstree Way, Abbey Meads, Swindon, SN25 4TA

Head Teacher	Mrs Emma Brown
Type of School	Community
Phone	01793 727405
Fax	01793 727405
Email	admin@catherinewayte.swindon.sch.uk
School Website	www.catherinewayte.swindon.sch.uk
School Hours	8.45am – 3.00pm
Nursery facilities	No
Breakfast Club	Yes
After School Club	Yes



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchard Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but it does not have a catchment area.

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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Chiseldon Primary School

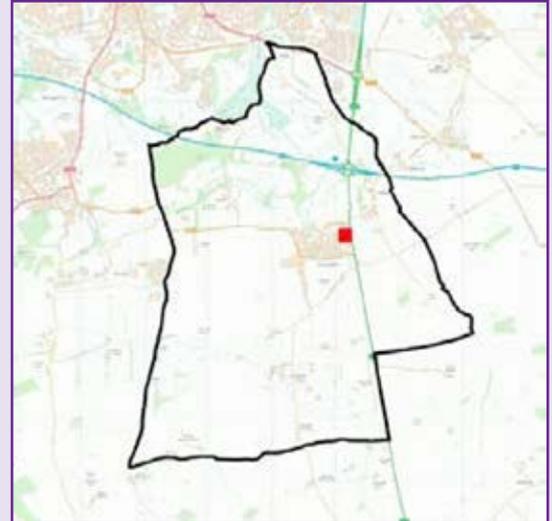
DFE 866 2026

Castle View Road, Chiseldon, Swindon, SN4 0NS



Head Teacher	Mr Spencer Allen
Type of School	Community
Phone	01793 740349
Email	admin@chiseldon.swindon.sch.uk
School Website	www.chiseldonprimary.co.uk
School Hours	Mon – Thurs: Gates open 8:25am, school starts 8:45am – 3:25pm Friday: 8:25am – 1pm (clubs until 2pm)
Nursery facilities	Yes – 2: 1 at Chiseldon, 1 at Penhill
Breakfast Club	Yes 7.30am to 8.25am
After School Club	Yes Mon – Thurs: 3:25am – 6pm Fri: 2pm – 6pm
Public transport	5, 8

Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Colebrook Infant Academy

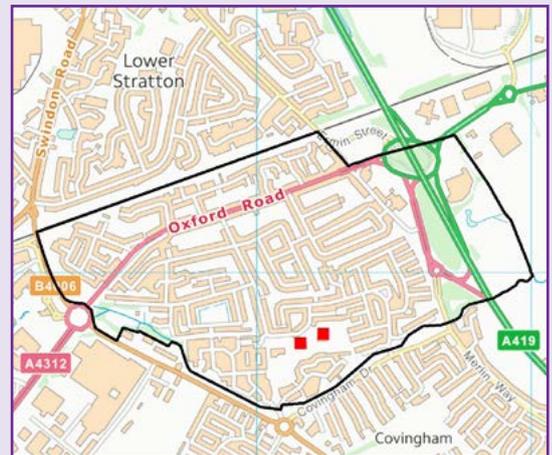
DFE 866 2194

Towcester Road, Swindon, SN3 4AS

Head Teacher	Mrs C. Hodkinson
Type of School	Academy
Phone	01793 331960
Email	admin2@colebrook-inf.swindon.sch.uk
School Website	www.colebrookinfants.co.uk
School Hours	8.40am - 3.10pm Monday to Thursday 8.40am – 1.35pm Friday
Nursery facilities	No
Breakfast Club	At Colebrook Junior School
After School Club	Varies
Public transport	23



Catchment area



Colebrook Infant and Junior Schools share a catchment area.

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Oversubscription criteria;

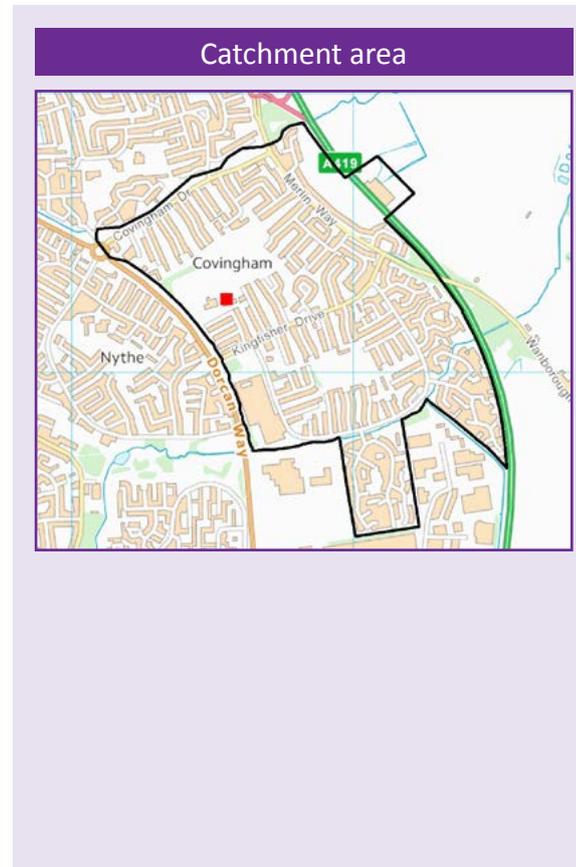
- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Covingham Park Primary School

DFE 866 3465

The Harriers, Covingham, Swindon, Wilts SN3 5BD

Head Teacher	Mrs Polley
Type of School	Community
Phone	01793 525465
Email	admin@cpps.swindon.sch.uk
School Website	www.cpps.swindon.sch.uk
School Hours	KS1 8.45am – 3.00pm KS2 8.45am – 3.10pm
Nursery facilities	No
Breakfast Club	Yes
After School Club	Yes
Public transport	23



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

The Croft Primary School

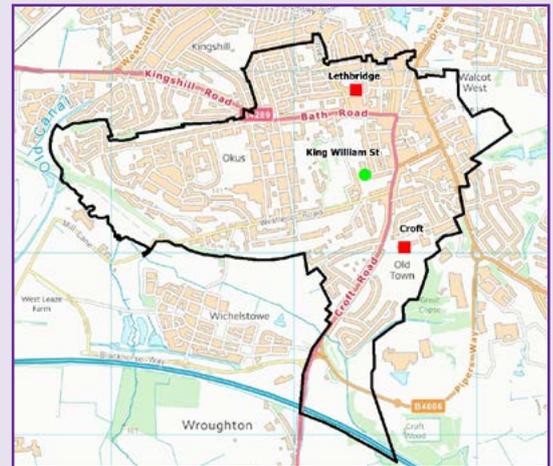
DFE 866 2006

Marlborough Lane, Swindon, SN3 1RA

Head Teacher	Mrs Candida Hutchinson
Type of School	Academy
Phone	01793 430084
Email	admin@thecroft.swindon.sch.uk
School Website	www.thecroft.swindon.sch.uk
School Hours	8.45am - 3.15pm Monday - Thursday 8.45am - 1.00pm Fridays
Nursery facilities	None
Breakfast Club	Monday - Friday 8.00am - 8.45am
After School Club	Monday - Thursday 3.15pm - 5.45pm, Friday 1.00pm - 3.30pm
Public transport	12, 15



Catchment area



Lethbridge and Croft Primary Schools share a catchment area. King William Street does not have a catchment area but is shown for illustrative purposes.

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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

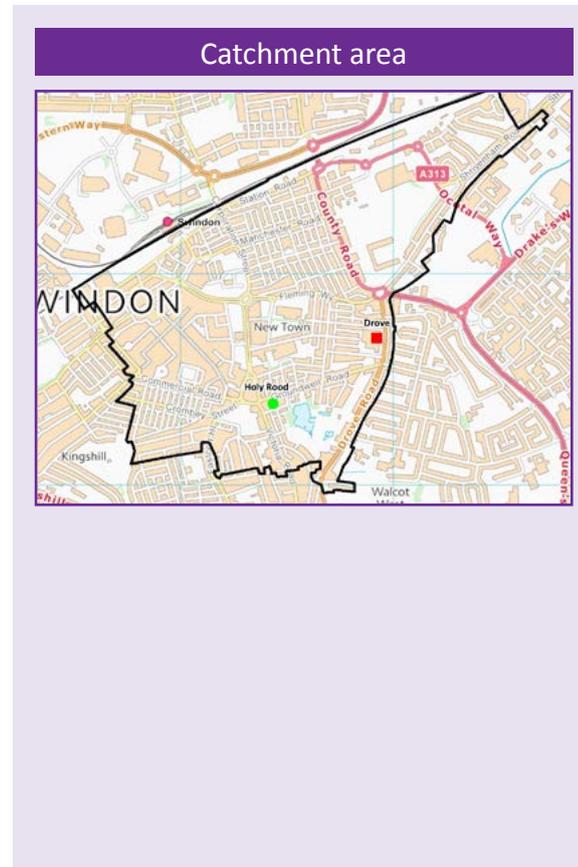
- A looked after child or previously looked after child.
- Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- Any child of a staff member
- Any child living within the school's catchment area
- Any child not living in the school's catchment area.

Drove Primary School

DFE 866 2002

Drove Road, Swindon, SN1 3AH

Head Teacher	Mrs Helen Swanson
Type of School	Primary Academy
Phone	01793 818608
Email	admin@drove-pri.swindon.sch.uk
School Website	drove-pri.swindon.sch.uk
School Hours	8.35am - 3.30pm Monday - Thursday 8.35am - 1.00pm Friday
Nursery facilities	Yes
Breakfast Club	Yes, from 8 every day
After School Club	Mon – Thurs 3.30pm – 5.45pm, Fri 1.00pm-3.30pm
Public transport	17, 71



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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

- A. A looked after child or previously looked after child.
- B. Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- C. Any child of a staff member
- D. Any child living within the school's catchment area
- E. Any child not living in the school's catchment area.

East Wichel Community Primary School and Nursery

DFE 866 2012

Staldon Road, East Wichel, Swindon, SN1 7AG

Head Teacher	Mrs Henham
Type of School	Community
Phone	01793 695134
Email	admin@eastwichel.swindon.sch.uk
School Website	www.eastwichel.swindon.sch.uk
School Hours	8.50am – 3.10pm Monday – Friday
Nursery facilities	Yes
Breakfast Club	Yes opens 7.45am
After School Club	Yes until 6.00pm
Public transport	No. 9 and No. 11



Catchment area



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Oversubscription criteria;

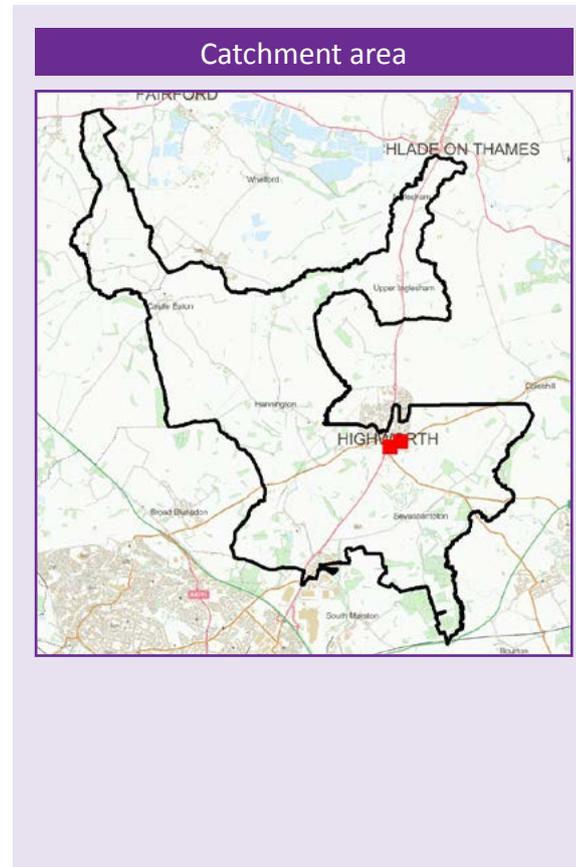
- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Eastrop Infant School

DFE 866 2200

Eastrop, Highworth, Swindon SN6 7AP

Head Teacher	Mr Aaron Griffiths
Type of School	Academy
Phone	01793 763772
Email	admin@eastrop-inf.swindon.sch.uk
School Website	www.eastropinfantschool.org.uk
School Hours	9.00am – 3.00pm
Nursery facilities	Yes, to be opened in the next academic year
Breakfast Club	Yes
After School Club	Yes
Public transport	7



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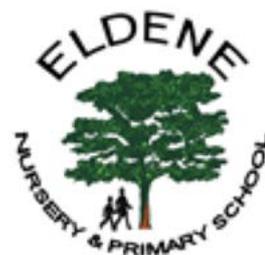


Oversubscription criteria;

- A looked after child or previously looked after child
- Any child who has a sibling attending Eastrop Infant School at the time of admission
- Children that live within the catchment area for Eastrop Infant School
- Children that do not live within the catchment area for Eastrop Infant School.

Eldene Nursery and Primary School

DFE 866 2009
Colingsmead, Swindon, SN3 3TQ



Head Teacher	Mrs Heather Kellett
Type of School	Primary Community
Phone	01793 525908
Fax	01793 487245
Email	admin@eldene.swindon.sch.uk
School Website	www.eldeneprimaryschool.org.uk
School Hours	8.50am – 3.10pm Juniors 8.55am – 3.05pm Infants
Nursery facilities	Yes – 3 and 4 Years old only
Breakfast Club	Yes
After School Club	Yes
Public transport	13, 14

Catchment area



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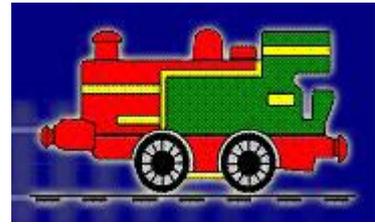
Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Even Swindon Primary School

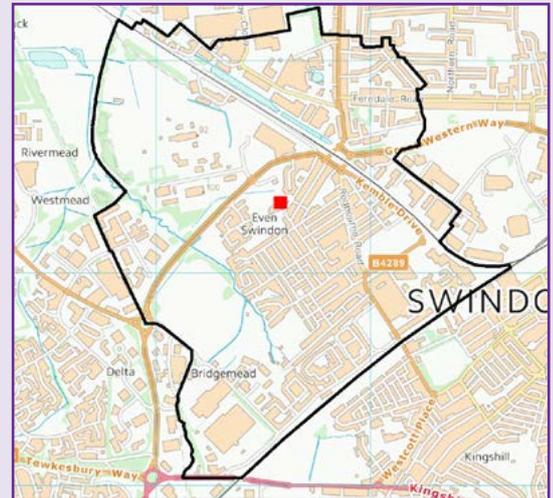
DFE 866 2103

Pasture Close, Swindon, SN2 2UJ



Head Teacher	Mrs Alison Lowe
Type of School	Community Primary
Phone	01793 523041
Email	admin@evenswindon.co.uk
School Website	www.evenswindon.org.uk
School Hours	8.45am – 3.05pm
Nursery facilities	Nursery & Early Years
Breakfast Club	8.00am – 8.45am
After School Club	No
Public transport	22

Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Ferndale Primary & Nursery School

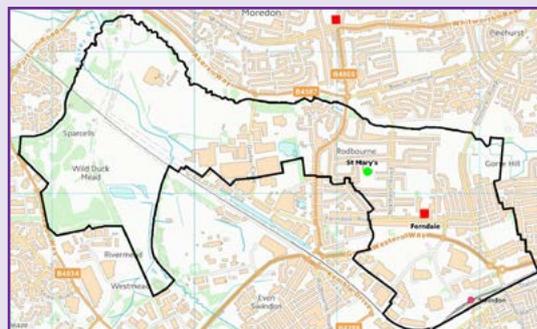
DFE 866 3466

Wiltshire Avenue, Swindon, SN2 1NX

Head Teacher	Mr G. Evans
Type of School	Primary/Nursery Academy
Phone	01793 332425
Email	admin@ferndale.swindon.sch.uk
School Website	www.ferndaleprimaryschool.co.uk
School Hours	8.30am-3.25pm Monday – Thursday 8.30am-1pm Friday
Nursery facilities	Yes - Age 2-4
Breakfast Club	Yes - 7.30am-8.30am
After School Club	Yes - 3.30-6.00pm
Public transport	12, 15



Catchment area



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Oversubscription criteria;

- A. A looked after child or previously looked after child
- B. Any child who has a sibling attending the school at the time of admission
- C. Children that live within the catchment area
- D. Children that do not live within the catchment area

Goddard Park Primary School

DFE 866 2212

Welcombe Avenue, Park North, Swindon, SN3 2QN

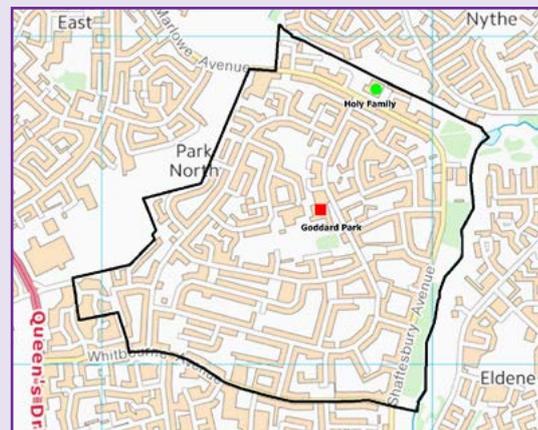
Head Teacher	Mr Mike Welsh
Type of School	Primary Academy
Phone	01793 342342 01793 342341
Email	admin@goddardpark.co.uk
School Website	www.goddardpark.co.uk
School Hours	8.40am till 3.15pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	Yes
Public transport	17

Goddard Park



Community
Primary School

Catchment area



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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Gorse Hill School

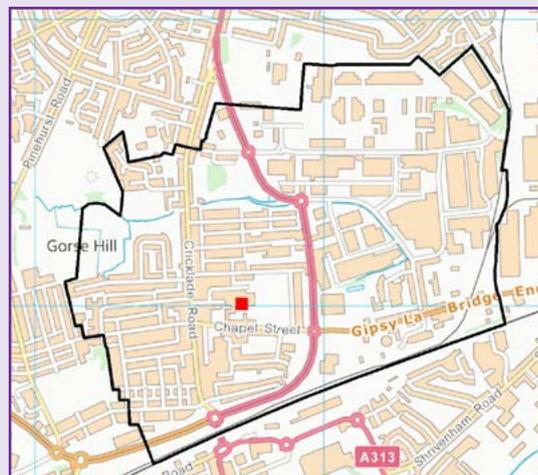
DFE 866 3467

Avening Street, Gorse Hill, Swindon, SN2 8BZ

Head Teacher	Mrs Debbie Marklove
Type of School	Primary Academy – part of the White Horse Federation
Phone	01793 523800
Email	head@gorsehill.swindon.sch.uk
School Website	www.gorsehill.swindon.sch.uk
School Hours	Nursery am- 8:30-11:30 Nursery pm-12:30-3:30 Years R,1 and 2- 8:35-3:10 Years 3,4,5 and 6- 8:35-3:20
Nursery facilities	Yes - 66 full time equivalent places, 16 2 year old places
Breakfast Club	No
After School Club	Fridays only – 13:00 – 14:00 or 13:00 – 15:00
Public transport	17, 6, 51



Catchment area



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Oversubscription criteria;

- A. A looked after child or previously looked after child.
- B. Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- C. Any child of a staff member
- D. Any child living within the school's catchment area
- E. Any child not living in the school's catchment area.

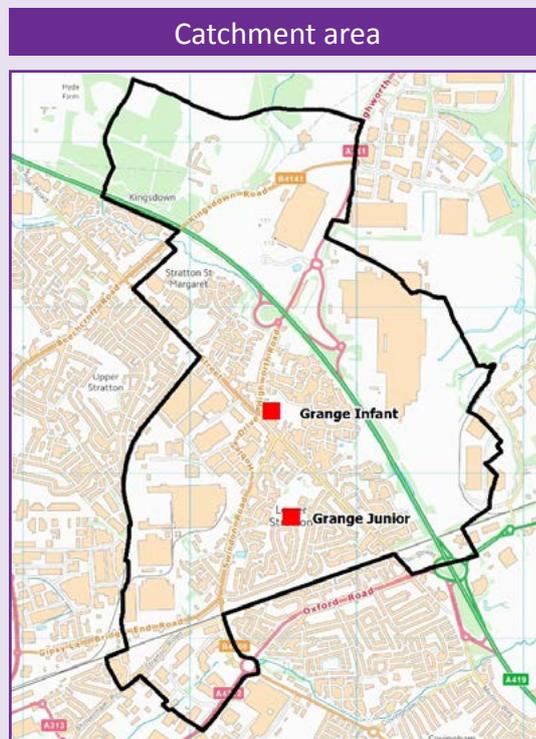
Grange Infant School

DFE 866 2093

Delamere Drive, Swindon, SN3 4XE



Links	Federated with Grange Junior School
Head Teacher	Mrs L Dance
Executive Head Teacher	Mrs L Seavill
Type of School	Academy
Phone	01793 822357
Email	admin@grangefederation.org.uk
School Website	www.grangefederation.co.uk
School Hours	8.30am – 3.00pm Monday-Thursday 8.30am – 1.15pm Friday
Nursery facilities	No
Breakfast Club	Yes – 07:30am – 08:30am (Monday – Friday)
After School Club	Yes – 15:00pm – 17:30pm (Monday – Thursday) 13:30pm – 16:30pm (Friday)
Public transport	7, 64, 74



Grange Infant and Junior School share a catchment area.

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Oversubscription criteria;

- A. A looked after child or previously looked after child.
- B. Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- C. Any child of a staff member
- D. Any child living within the school's catchment area
- E. Any child not living in the school's catchment area.

Greenmeadow Primary School

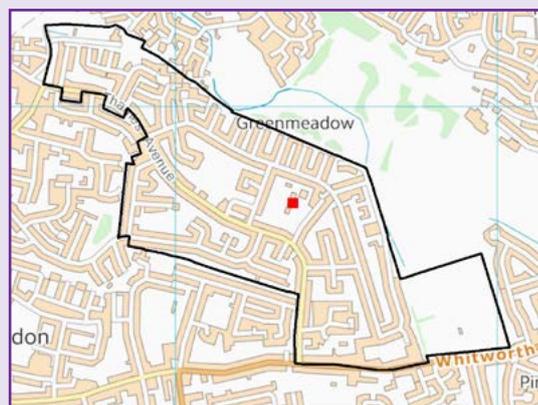
DFE 866 2164

Pen Close, Greenmeadow, Swindon, SN25 3LW



Head Teacher	Kate Mackinnon
Type of School	Primary Community
Phone	01793 521141
Email	admin@greenmeadow-pri. swindon.sch.uk
School Website	www.greenmeadow-pri. swindon.sch.uk
School Hours	8.45am – 3.25pm Monday – Thursday 8.45am - 1.10pm Friday
Nursery facilities	No
Breakfast Club	At Little Pippins
After School Club	At Little Pippins
Public transport	11, 24

Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
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- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Haydon Wick Primary School

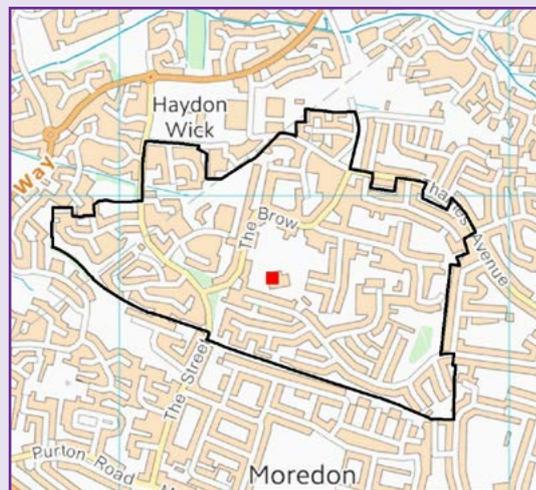
DFE 866 2050

The Brow, Haydon Wick, Swindon, SN25 1HT

Links	Academy Part of the White Horse Federation
Head Teacher	Mrs Aine Gale
Type of School	Primary 4-11
Phone	01793 706606
Fax	01793 701081
Email	admin@haydonwick.swindon.sch.uk
School Website	www.haydonwick.swindon.sch.uk
School Hours	8.45am - 3.25pm Monday – Thursday 8.45am – 1.00pm Friday
Nursery facilities	No
Breakfast Club	7.45am – 8.45am
After School Club	No
Public transport	13, 14



Catchment area



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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Haydonleigh Primary School

DFE 866 2229

Haydon Court Drive, Swindon, SN25 1JP

Head Teacher	Mrs Frances Billinge
Type of School	Community
Phone	01793 700443
Email	admin@haydonleighschool.co.uk
School Website	www.haydonleighschool.co.uk
School Hours	8.45am-3.20pm Monday -Thursday 8.45am-1.30pm Friday
Nursery facilities	N/A
Breakfast Club	Starts at 7.45am charges apply
After School Club	N/A
Public transport	11, 13, 14, 24



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchid Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but it does not have a catchment area



Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Hazelwood Academy

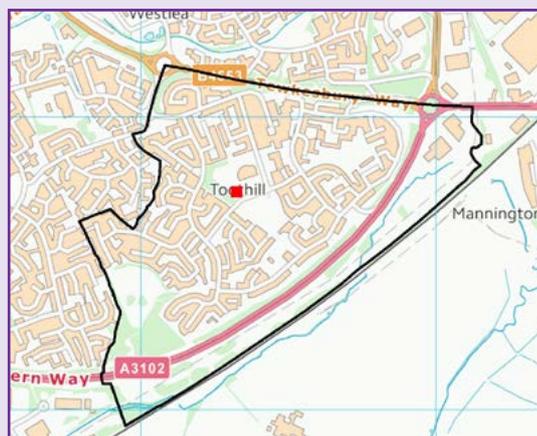
DFE 866 2013

Stokesay Drive, Toothill, Swindon, SN5 8DR



Head Teacher	Mrs S. Lloyd
Type of School	Academy
Phone	01793 497250
Fax	01793 497291
Email	contactus@hazelwoodacademy.org
School Website	www.hazelwoodacademy.org
School Hours	8.50am - 3.05pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	No
Public transport	8, 9,

Catchment area



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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

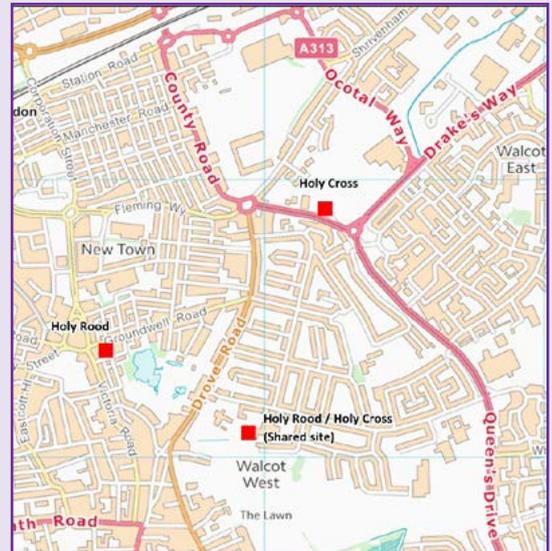
Holy Cross Catholic Primary School

DFE 866 5211
Queen's Drive, Swindon, Wiltshire SN3 1AR



Head Teacher	Mrs K Salter
Type of School	Primary School
Phone	01793 527679
Email	admin@holycross.swindon.sch.uk
School Website	www.holycross.swindon.sch.uk
School Hours	8.00am - 4.00pm
Nursery facilities	No
Breakfast Club	Yes
After School Club	Yes
Public transport	17 - Upham Road Site 1,1a, 8,13,14,18,46,48,80,90, x5,lx47 - Queens Drive site

Location Map



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The School requires provision of a baptismal certificate as indicated below.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

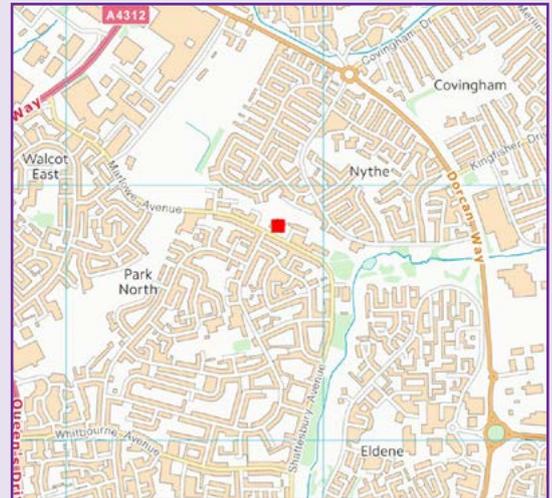
Holy Family Catholic Primary School

DFE 866 3001
Marlowe Avenue, Park North, Swindon SN3 2PT



Head Teacher	Miss K. Bathe
Type of School	Academy
Phone	01793 521933
Fax	01793 521932
Email	admin@holyfamily.swindon.sch.uk
School Website	www.holyfamily.swindon.sch.uk
School Hours	8.45am - 3.00pm
Nursery facilities	Yes
Breakfast Club	7.30am – 8.30am
After School Club	3.00-4.00pm, 4.00-5.30pm
Public transport	17

Location Map



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The School requires provision of a baptismal certificate as indicated below.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Holy Rood Catholic Primary School

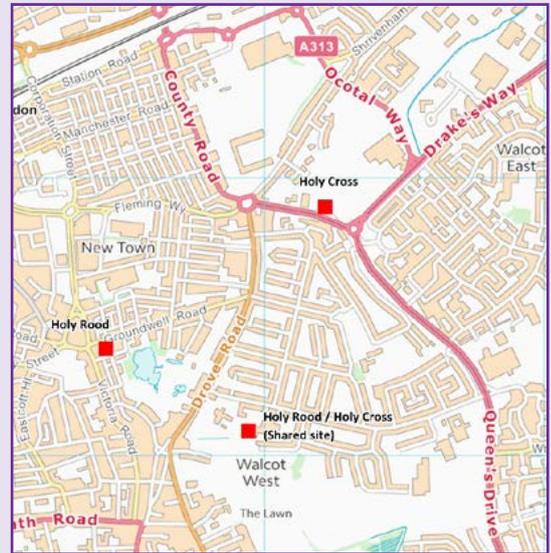
DFE 866 3426

Groundwell Road, Swindon, Wiltshire SN1 2LU
 Upham Road, Swindon, Wiltshire SN3 1DG



Head Teacher	Miss Naomi Fry
Type of School	Primary Academy
Phone	01793 523802
Email	admin@holyroodprimary.co.uk
School Website	www.holyroodcatholicprimary.co.uk
School Hours	Reception & KS1: 8.55am – 3.05pm KS2: 8.50am – 3.10pm
Nursery facilities	No
Breakfast Club	Yes from 7.30am
After School Club	Yes until 5.30pm
Public transport	17

Location Map



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The School requires provision of a baptismal certificate as indicated below.

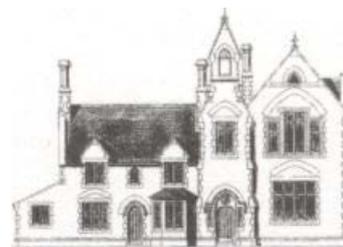
Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

King William Street CE Primary School

DFE 866 3175

King William Street, Swindon, SN1 3LB



Head Teacher	Mrs Margaret Clarke
Type of School	Primary Academy
Phone	01793 522346
Email	Mrs Clarke head@kingwilliamstreet.co.uk or Mrs O'Brien clerical@kingwilliamstreet.co.uk
School Website	www.kingwilliam.swindon.sch.uk
School Hours	KS1 and KS2: 8:40am - 3:15pm Mon - Thurs and 8:40am - 1:30pm Friday EYFS2: 8:50am - 3:05pm Mon - Thur and 8:50am - 1:30pm Friday
Nursery facilities	N/A
Breakfast Club	Yes 7:45am - 8:40pm
After School Club	Only available Friday 1:30pm - 3:15pm
Public transport	9, 9a, 12, 15, 22, 49, 70a, 72a

Location Map



The school does not have a catchment area but the location is shown for illustrative purposes.

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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Lainesmead Primary School and Nursery

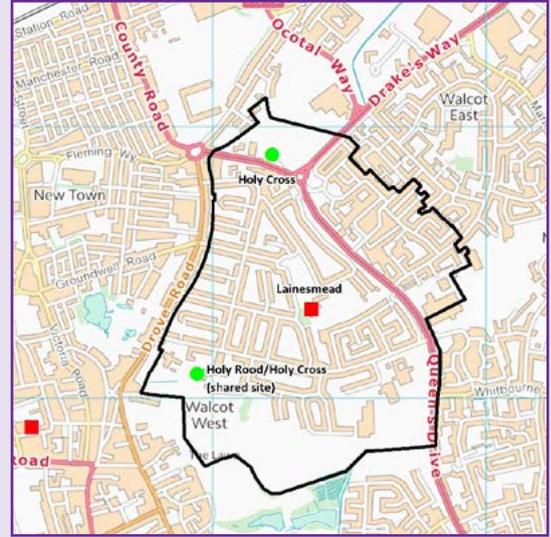
DFE 866 2123

South View Avenue, Swindon, SN3 1EA

Head Teacher	Mrs E. Painter
Type of School	Primary and Nursery Community
Phone	01793 529106
Fax	01793 331990
Email	admin@lainesmeadprimary.co.uk
School Website	www.lainesmeadprimaryschool.org.uk
School Hours	8.50am – 3.15pm
Nursery facilities	Yes – 15 hours only at present
Breakfast Club	Yes – from 8.15am
After School Club	Yes – 16 places. Until 4.30pm
Public transport	17



Catchment area



The location of Holy Road and Holy Cross are shown for information purposes but do not have a catchment area

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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Lawn Primary School

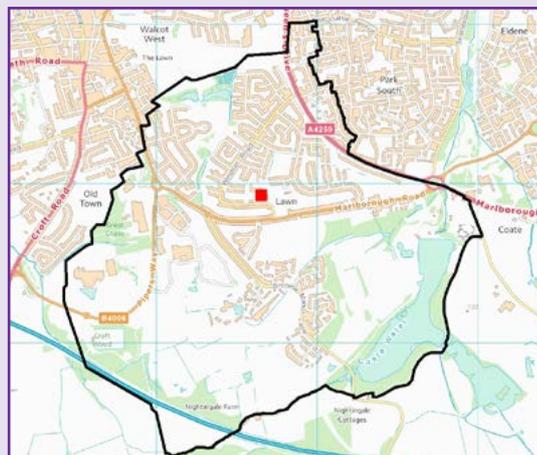
DFE 866 2147

Cleeve Lawn, Swindon, SN3 1LE

Head Teacher	Mrs K. Osborne-James
Type of School	Community
Phone	01793 522626
Fax	01793 484480
Email	admin@lawn-pri.swindon.sch.uk
School Website	www.lawn-pri.swindon.sch.uk
School Hours	8.40am – 3.00pm
Nursery facilities	Lawn Pre-School
Breakfast Club	from 7.50am onwards
After School Club	Big A (independent) until 6.00 pm
Public transport	12



Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Lethbridge Primary School

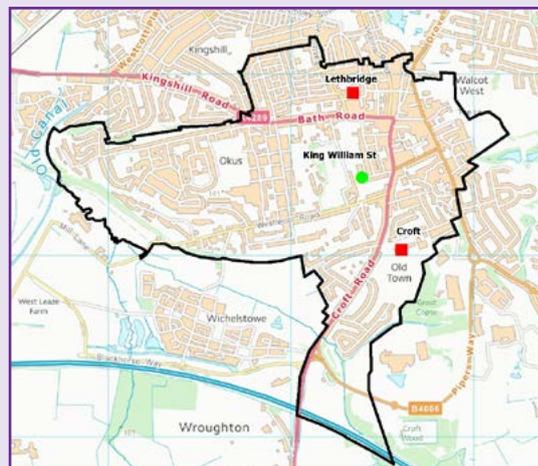
DFE 866 3000

Lethbridge Road, Old Town, Swindon, SN1 4BY

Head Teacher	Mrs L. Mayes
Type of School	Academy
Phone	01793 535033
Fax	01793 509320
Email	admin@lethbridgeprimary.co.uk
School Website	www.lethbridgeschool.org.uk
School Hours	8.40am – 3.15pm
Nursery facilities	N/A
Breakfast Club	The Big A (outside provider using onsite facilities)
After School Club	The Big A (outside provider using onsite facilities)
Public transport	22



Catchment area



Lethbridge and Croft Primary Schools share a catchment area. King William Street does not have a catchment area but is shown for information purposes.

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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Liden Primary and Nursery School

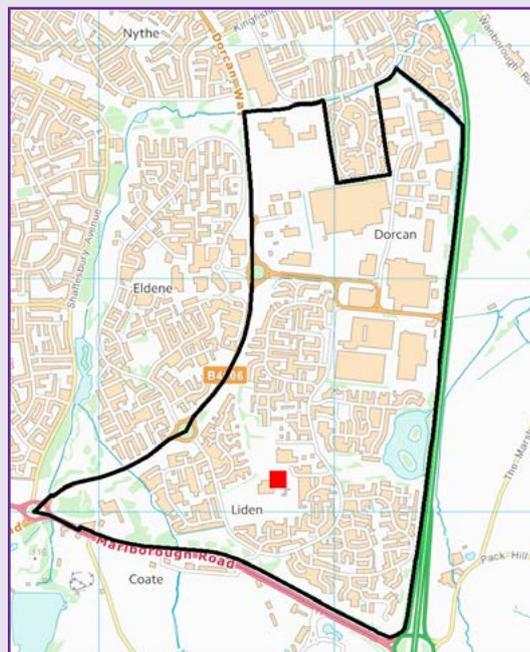
DFE 866 2004

Liden Drive, Liden, Swindon, SN1 4BY

Head Teacher	Mr Jeff Mason
Type of School	Primary & Nursery Community – 2-11 Years
Phone	01793 531025
Email	admin@liden-pri.swindon.sch.uk
School Website	www.liden-pri.swindon.sch.uk
School Hours	8.45am – 3.10pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	Yes
Public transport	13, 14



Catchment area



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Oversubscription criteria;

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- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Millbrook Primary School

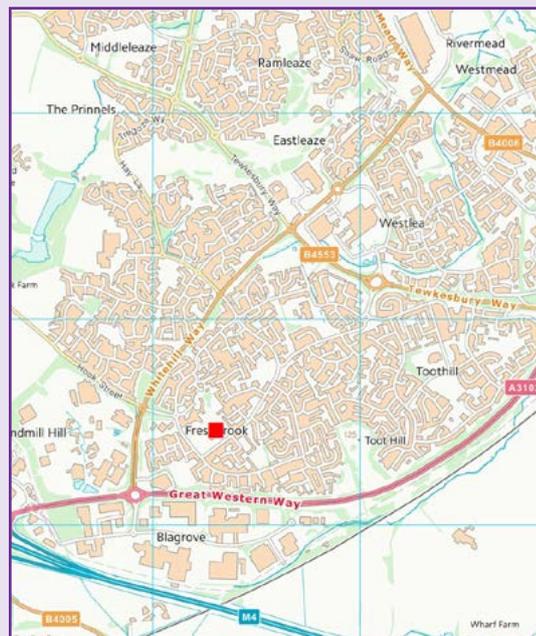
DFE 866 3464

Worsley Road, Freshbrook, Swindon, SN5 8NU



Links	Millbrook is part of the Link Collaborative Trust alongside Westlea Primary School, Shaw Ridge Primary School and Peatmoor Primary School
Head Teacher	Mrs K. Pyman
Type of School	Academy
Phone	01793 872800
Fax	01793 882589
Email	secretary@millbrook.swindon.sch.uk
School Website	www.millbrook.swindon.sch.uk
School Hours	8.45am – 3.10pm
Nursery facilities	Caterpillar Pre-School
Breakfast Club	The Hub from 7.45am
After School Club	The Hub until 6.00pm
Public transport	10

Catchment area



Millbrook does not use a catchment area to prioritise applications. The location of the school is shown for information.

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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Moredon Primary School

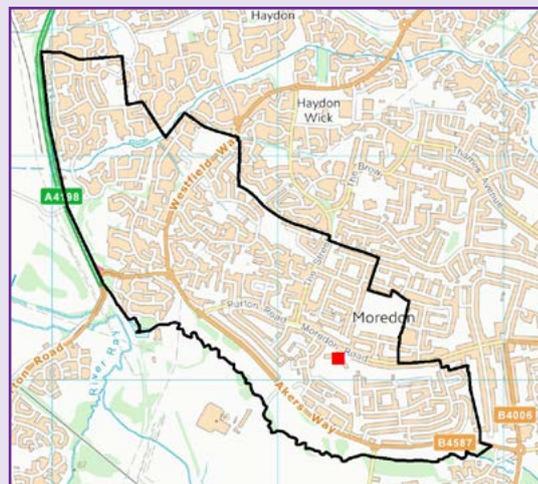
DFE 866 3461

Moredon Road, Moredon, Swindon, SN2 2JG

Links	Part of the White Horse Federation
Head Teacher	Mrs C. Leach
Type of School	Academy
Phone	01793 600344
Email	admin@moredon.swindon.sch.uk
School Website	www.moredonprimary.com
School Hours	8.40am - 3.20pm
Nursery facilities	Moredon Nursery
Breakfast Club	7.45am – 8.30am
After School Club	There are several after school clubs that run every term from Sept - July
Public transport	13, 14



Catchment area



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You should complete a SIF and return to the school if applying under the criteria 3 below.

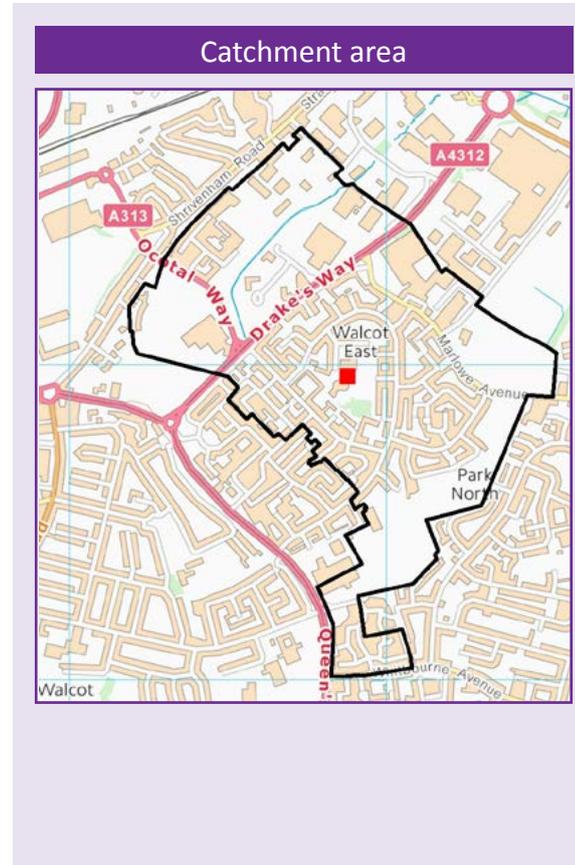
Oversubscription criteria;

Mountford Manor Primary School

DFE 866 2003
Bothwell Road, Walcot, Swindon, SN3 3EZ



Head Teacher	Miss Rachel Skates
Type of School	Primary Academy
Phone	01793 536494
Email	admin@mountfordmanor.swindon.sch.uk
School Website	www.mountfordmanor.swindon.sch.uk
School Hours	R – Y2 8.40am – 3.15pm Y3 – Y4 8.40am – 3.30pm
Nursery facilities	Yes
Breakfast Club	8.00am – 8.45am Monday to Friday
After School Club	N/A
Public transport	2



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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

- A. A looked after child or previously looked after child.
- B. Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- C. Any child of a staff member
- D. Any child living within the school's catchment area
- C. Any child not living in the school's catchment area.

Nythe Primary School

DFE 866 2161

Nyland Road, Nythe, Swindon, SN3 3RR

Head Teacher	Mrs Sally Clarke
Type of School	Primary Community
Phone	01793 524024
Fax	01793 528009
Email	admin@nythe.swindon.sch.uk
School Website	www.nythe.swindon.sch.uk
School Hours	8.40am – 3.10am
Nursery facilities	Yes
Breakfast Club	No
After School Club	No
Public transport	2



Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

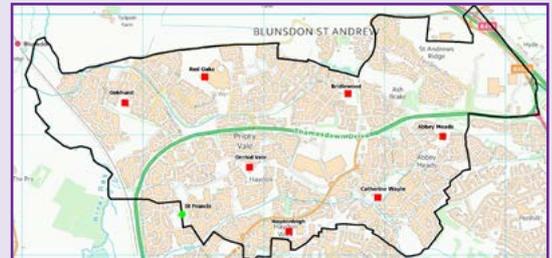
Oakhurst Community Primary School

Pioneer Road, Swindon, SN25 2HY

Head Teacher	Lizzie Christopher
Type of School	Primary Community
Phone	01793 734754
Email	admin@oakhurst.swindon.sch.uk
School Website	www.oakhurst.swindon.sch.uk
School Hours	8.50am – 3.15pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	Yes
Public transport	15



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchard Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but it does not have a catchment area.

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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Oaktree Primary School

DFE 866 2005

Priory Road, Park South, Swindon, SN3 3EZ

Head Teacher	Mrs S. Rees
Type of School	Community
Phone	01793 521903
Fax	01793 436642
Email	admin@oaktree.swindon.sch.uk
School Website	www.oaktree.swindon.sch.uk
School Hours	8.55am – 3.00pm
Nursery facilities	2 yr old Nursery + 3 yr old Nursery
Breakfast Club	Yes, Opens 8.20 am
After School Club	N/A
Public transport	5, 15



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Oliver Tomkins CE Infant School

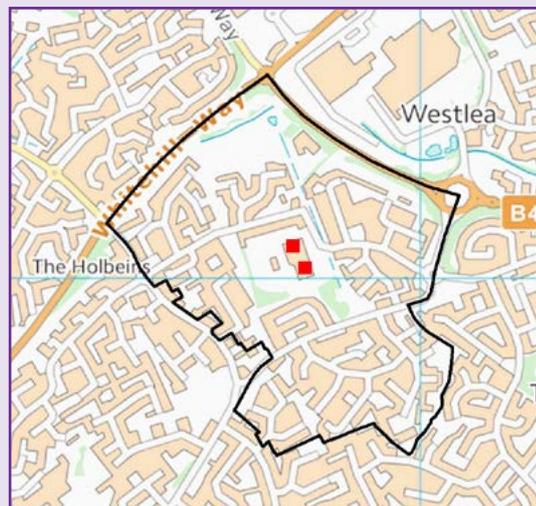
DFE 866 3458

Beaumaris Rd, Toothill, Swindon, SN5 8LW



Links	Federated with Oliver Tomkins CE Junior School
Head Teacher	Miss Rhian Cockwell
Type of School	Voluntary Aided
Phone	01793 870471
Fax	01793 878577
Email	head@olivertomkinsschools.co.uk
School Website	www.olivertomkinsschools.co.uk
School Hours	8.20am – 4.00pm
Nursery facilities	15 and 30 hours maintained
Breakfast Club	Yes
After School Club	After school provision until 6pm
Public transport	8, 9

Catchment area



Oliver Tomkins Infant and Junior school share a catchment area.



The school requires supplementary information if applying on faith grounds..

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Orchid Vale Primary School

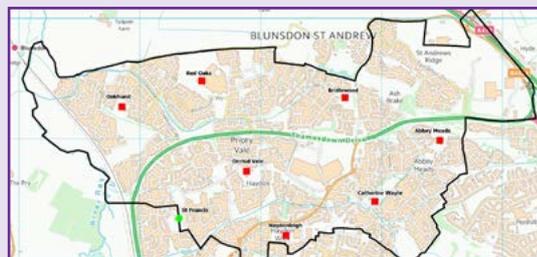
DFE 866 3463

Torun Way, Haydon End, Swindon SN25 1UG

Head Teacher	Mr Nick Sheppard
Type of School	Community Primary School + Nursery
Phone	01793 745006
Fax	01793 493819
Email	admin@orchidvale.swindon.sch.uk
School Website	www.thelifecloud.net/schools/OrchidVale
School Hours	8.50am - 3.10pm
Nursery facilities	15 hrs funded: 8.30am – 11.30am & 12.15pm – 15.15pm
Breakfast Club	Yes 7.45am – 8.50am
After School Club	Yes, independently run by “The Bee Hive Club”
Public transport	15



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchid Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but is does not have a catchment area

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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Peatmoor Community Primary School

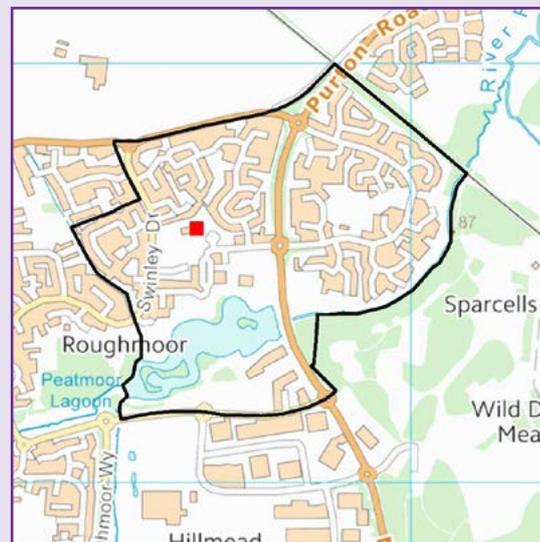
DFE 866 2001

Pepperbox Hill, Peatmoor, Swindon, SN5 5DP

Head Teacher	Mrs Libby Matthews
Type of School	Academy
Phone	01793 887473
Fax	01793 887184
Email	admin@peatmoor.swindon.sch.uk
School Website	www.peatmoor.org.uk
School Hours	8.30am – 3.00pm
Nursery facilities	No
Breakfast Club	Yes
After School Club	Yes



Catchment area



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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Red Oaks Primary School

DFE 866 3462

Redhouse Way, Redhouse, Swindon, SN25 2AN

Head Teacher	Mrs Rachel Surch
Type of School	Primary & Nursery Community
Phone	01793 493920
Fax	01793 493921
Email	admin@redoaks.swindon.sch.uk head@redoaks.swindon.sch.uk
School Website	www.redoaks.org
School Hours	8.40am - 3.00pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	Yes
Public transport	15



Catchment area



This is a shared catchment area for Abbey Meads, Bridlewood, Catherine Wayte, Haydonleigh, Oakhurst, Orchid Vale and Red Oaks Primary Schools. St Francis CE Primary School location is shown but it does not have a catchment area.

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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Robert Le Kyng Primary School

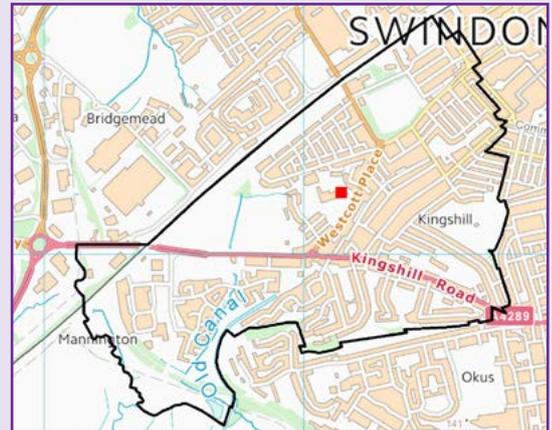
DFE 866 2211

Westcott Street, Swindon SN1 5HS



Head Teacher	Mrs S. Smith
Type of School	Community
Phone	01793 523119
Fax	01793 521648
Email	admin@robertlekyng.swindon.sch.uk
School Website	www.robertlekyng.co.uk
School Hours	8.55am – 3.15pm
Nursery facilities	N/A
Breakfast Club	Yes
After School Club	No
Public transport	25

Catchment area



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Oversubscription criteria;

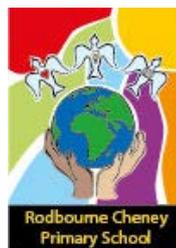
- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Rodbourne Cheney Primary School

DFE 866 2204

The Broadway, Rodbourne Cheney, Swindon, SN25 3BN

Head Teacher	Ms Lisa Davies
Type of School	Primary Academy
Phone	01793 534710
Email	admin@rodbournecheney.swindon.sch.uk
School Website	www.rodbournecheney.swindon.sch.uk
School Hours	8.40am – 3.20pm Monday - Thursday, 8.40am – 1.30pm Friday
Nursery facilities	None
Breakfast Club	Yes
After School Club	Yes
Public transport	13, 14



Catchment area



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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

- A. A looked after child or previously looked after child.
- B. Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- C. Any child of a staff member
- D. Any child living within the school's catchment area
- E. Any child not living in the school's catchment area.

Seven Fields Primary School

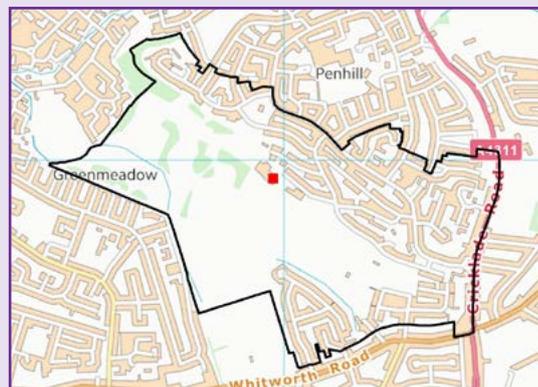
DFE 866 2151

Leigh Road, Penhill, Swindon, Wiltshire SN2 5DE



Head Teacher	Mr Cole & Mrs Jones
Type of School	Primary Academy
Phone	01793 723833
Fax	01793 702433
Email	head@sevenfields.swindon.sch.uk
School Website	www.sevenfieldsprimary.co.uk
School Hours	8.45am – 3.15pm Monday to Thursday 8.30am – 1.30pm Friday
Nursery facilities	Nursery and Pre-School (school hours only)
Breakfast Club	Yes Reception to Year 6 inhouse only
After School Club	No
Public transport	17

Catchment area



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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Shaw Ridge Primary School

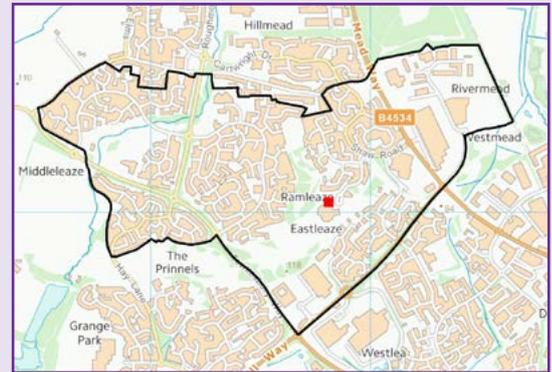
DFE 866 2210

Ridge Green, Shaw, Swindon, SN5 5PU



Links	Shaw Ridge is part of the Link Collaborative Trust alongside Westlea Primary School, Millbrook Primary School and Peatmoor Primary Schools
Head Teacher	Mrs S. Cowell
Type of School	Academy
Phone	01793 871601
Fax	01793 878820
Email	admin@shawridge.swindon.sch.uk
School Website	www.shawridgeprimary.org.uk
School Hours	8.45am – 3.15pm
Nursery facilities	N/A
Breakfast Club	Big A runs a breakfast clubs in the attached community suite.
After School Club	Big A run an after school club in the attached community suite.
Public transport	19

Catchment area



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Oversubscription criteria;

1. A 'Looked After Child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A Looked After Child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function defined by Section 22 (1) of the Children Act 1989.;
2. Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
3. Any child living within the catchment area for Shaw Ridge Primary School
4. Any child not living in catchment area for Shaw Ridge Primary School.

South Marston CofE Primary School

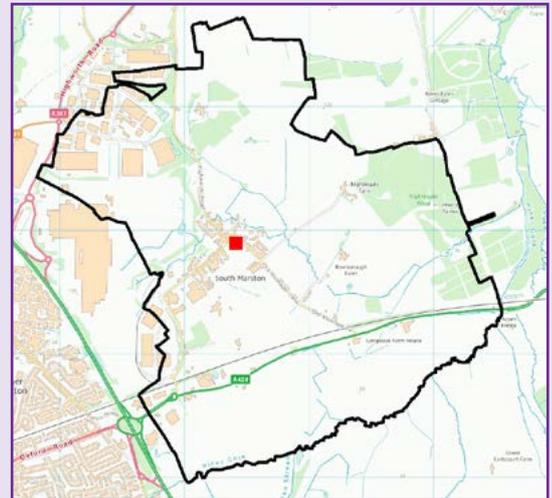
DFE 866 3165

Old Vicarage Lane, South Marston, Swindon SN3 4SH

Head Teacher	Mr Luke Maddison
Type of School	Voluntary Controlled (Academy)
Phone	01793 823379
Email	admin@southmarstonprimary.co.uk
School Website	www.southmarstonprimary.co.uk
School Hours	8.40am-3.15pm
Nursery facilities	South Marston Pre-school on site
Breakfast Club	8.00am – 8.55am
After School Club	3.15pm-5.30pm
Public transport	N/A



Catchment area



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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

St Catherine's Catholic Primary School

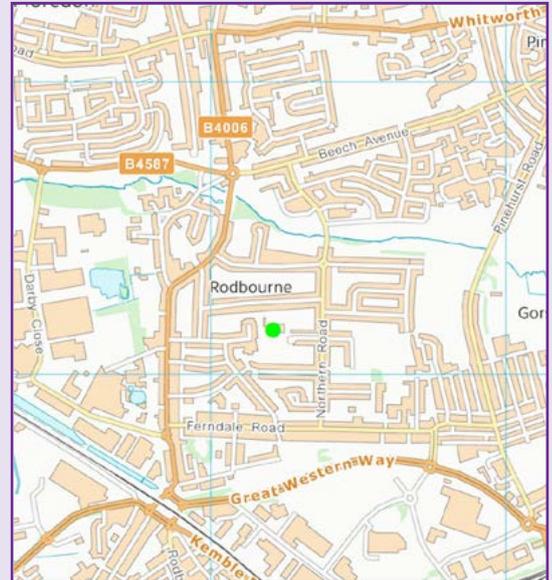
DFE 866 3439

Davenwood, Swindon SN2 7LL

Head Teacher	Mr Andrew Henstridge
Type of School	Primary Academy
Phone	01793 822699
Fax	01793 332021
Email	admin@stcatherines.swindon.sch.uk
School Website	www.stcatherines.swindon.sch.uk
School Hours	8.40am – 3.15pm Monday – Thursday 8.40am – 1.30pm Friday
Nursery facilities	No
Breakfast Club	No
After School Club	Yes until 6pm at sister school – St Mary's – transport provided free
Public transport	6



Location Map



The school does not have a catchment area but the location is shown for illustrative purposes.



The School requires provision of a baptismal certificate if application is on faith grounds.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

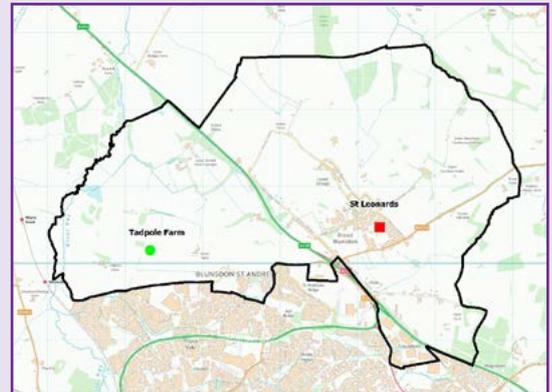
St Leonard's CE Primary Academy

DFE 866 5221
Linley Road, Blunsdon, SN26 7AP



Head Teacher	Ms Nicola Mills
Type of School	Primary Academy
Phone	01793 721423
Fax	01793 700748
Email	admin@stleonards.swindon.sch.uk
School Website	www.stleonards.blunsdon.org.uk
School Hours	8.30am – 3.10pm Monday – Thursday 8.30am - 1.00pm Friday
Nursery facilities	No
Breakfast Club	Morning Club (no breakfast) 7:45am – 8:20am
After School Club	3:10 pm – 6:00 pm
Public transport	12, 24, 24a, 51

Catchment area



Tadpole Farm does not have a catchment area but is shown here for illustrative purposes.



The school requires supplementary information if applying on faith grounds.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

St Mary's Catholic Primary School

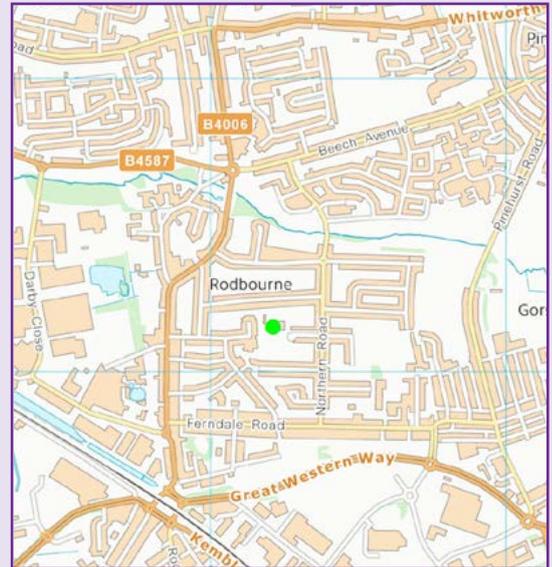
DFE 866 5220

Bessemer Road East, Swindon, Wiltshire, SN2 1PE



Head Teacher	Mr Andrew Henstridge
Type of School	Primary Academy
Phone	01793 523850
Fax	01793 533506
Email	admin@st-marys.swindon.sch.uk
School Website	www.st-marys.swindon.sch.uk
School Hours	Monday - Thursday 8:55am – 3:15pm Infants 8:55am – 3:20pm Juniors Friday 8:55am – 3:05pm Whole school
Nursery facilities	No
Breakfast Club	Yes from 7:30am
After School Club	Yes until 6pm
Public transport	12, 13, 14,15

Location Map



The school does not have a catchment area but is shown for information purposes

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The School requires provision of a baptismal certificate as indicated below.

Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Swindon Academy DFE 866 6905

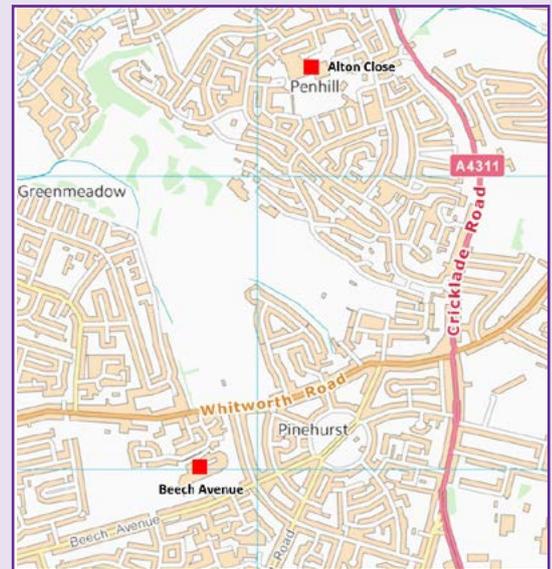
Beech Avenue, Pinehurst, Swindon, SN2 1JR
Alton Close, Penhill, Swindon, SN2 5HF



Swindon Academy
The best in everyone™
Part of United Learning

Head Teachers	Sally Hodgson (Ruth Robinson Principal) Phil Jacobs (Ruth Robinson Principal)
Type of School	Academy
Phone	01793 426900
Email	admin@swindon-academy.org
School Website	www.swindon-academy.org/primary
School Hours	Monday - Thursday 8:30am – 3:30pm Friday 8:30am – 1pm
Nursery facilities	From age 2
Breakfast Club	Daily 7.45 – 8.20am
After School Club	Daily 3.30 – 4.30

Location Map



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Oversubscription criteria;

1. A 'Looked After Child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A Looked After Child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function defined by Section 22 (1) of the Children Act 1989.;
2. Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
3. Other children by distance from the school, with priority for admission given to children who live nearest to the academy.

Tadpole Farm CE Primary Academy

DFE 866 2014

Greene Street, Tadpole Garden Village, Swindon, SN25 2QS

Head Teacher	Mrs Jane Leo
Type of School	Academy
Phone	01793 729740
Email	school@tadpolefarmcepa.co.uk
School Website	www.tadpolefarmcepa.co.uk
School Hours	8.50am – 3.30pm
Nursery facilities	Yes
Breakfast Club	Yes
After School Club	Yes
Public transport	Stagecoach No 4



Tadpole Farm
CE Primary Academy

Location Map



Tadpole Farm does not have a catchment area but is shown for location purposes.

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Oversubscription criteria;

Please consult the Schools website for details on their over-subscription criteria.

Tregoze Primary School

DFE 866 2219

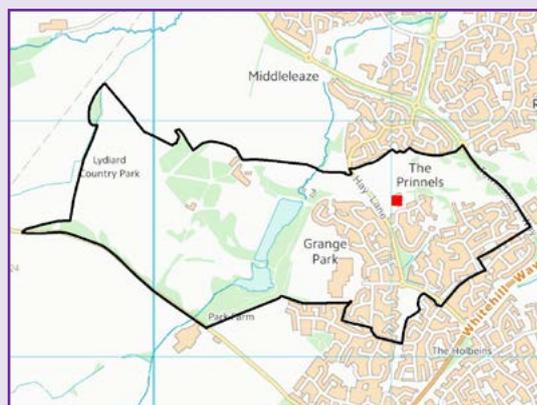
Sleaford Close, Grange Park, Swindon SN5 6JU

Head Teacher	Mrs Helen Tudor
Type of School	Primary Academy
Phone	01793 876800
Fax	01793 879643
Email	admin@tregoze-pri.swindon.sch.uk
School Website	www.tregoze-pri.swindon.sch.uk
School Hours	8.40am – 3.15pm Monday - Thursday 8.40am – 1.00pm Friday
Nursery facilities	No
Breakfast Club	Yes
After School Club	Friday
Public transport	1, 1a

Tregoze Primary School



Catchment area



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You should complete a SIF and return to the school if applying under the criteria 3 below.

Oversubscription criteria;

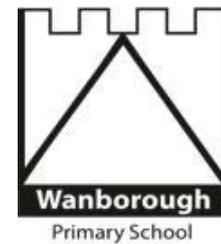
- A looked after child or previously looked after child.
- Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted;
- Any child of a staff member
- Any child living within the school's catchment area
- Any child not living in the school's catchment area.

Wanborough Primary School

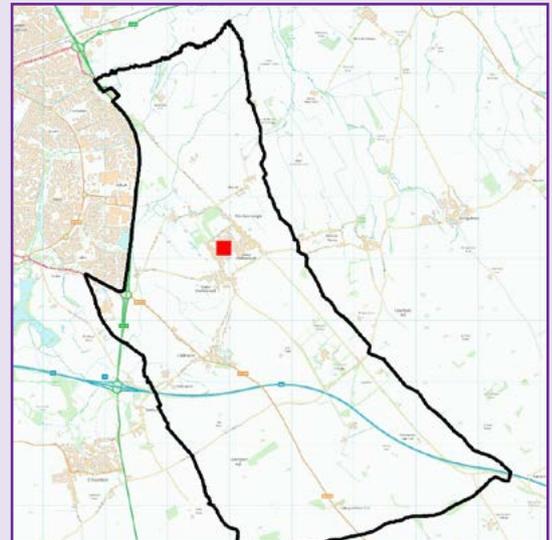
DFE 866 2133

The Beanlands, Wanborough, Swindon, SN4 0EJ

Head Teacher	Mr Andrew Drury
Type of School	Primary / Community
Phone	01793 790269
Email	admin@wanborough.swindon.sch.uk
School Website	www.wanboroughprimary.org
School Hours	8.30am – 3.00pm
Nursery facilities	N/A
Breakfast Club	7.30am – 8.30am
After School Club	3pm – 6pm, Mon – Thurs
Public transport	90



Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

William Morris Primary School

William Morris Way, Tadpole Garden Village, Swindon
Wiltshire, SN25 2PP



Head Teacher	Mrs Jo Fraser
Type of School	Primary School and Nursery Academy
Phone	01793 299022
Email	dixonp@bluekitetrust.org.uk
School Website	www.williammorrisprimary.co.uk
School Hours	8.50am – 3pm
Nursery facilities	Yes
Breakfast club	Yes
After school club	Yes
Public transport (buses)	



Oversubscription criteria;

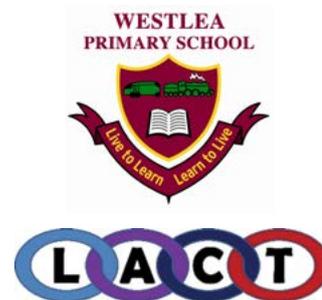
- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Westlea Primary School

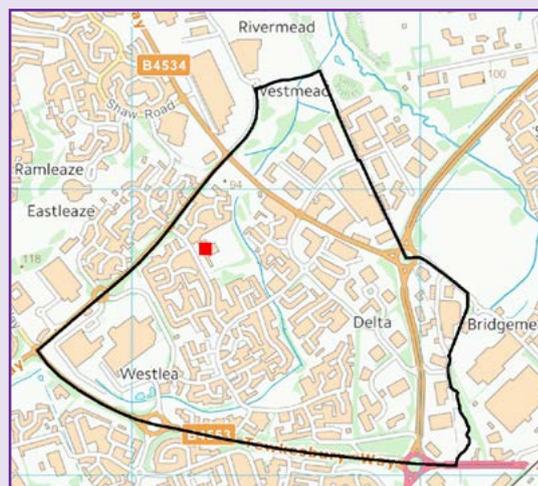
DFE 866 2209

Langstone Way, Westlea, Swindon SN5 7BT

Head Teacher	Rose Carberry/Sarah Sumner
Type of School	Primary Academy
Phone	01793 870469
Fax	01793 882992
Email	admin@westlea.swindon.sch.uk
School Website	www.westleaprimery.co.uk
School Hours	8.45am – 3.20am (Key Stage 1) 8.45am – 3.30am (Key Stage 2)
Nursery facilities	Preschool. Privately run (07876485516)
Breakfast Club	Privately Run (Cherry – 07773027583)
After School Club	Privately Run (Cherry – 07773027583)
Public transport	1, 1a



Catchment area



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Oversubscription criteria;

1. A looked after child or previously looked after child. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order (see below)
2. Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
3. Any child living within the catchment area for Westlea Primary School
4. Any child not living in catchment area for Westlea Primary School.

Westrop Primary School

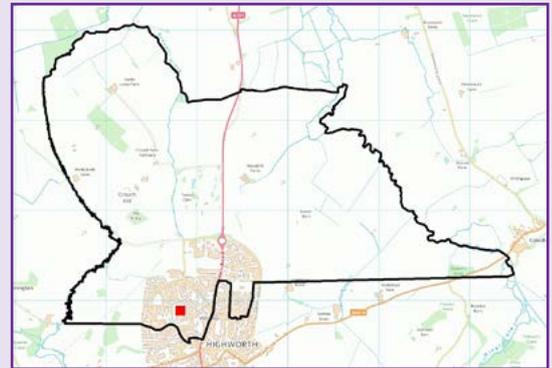
DFE 866 2167

Rivers Road, Highworth, Wiltshire, SN6 7DN



Head Teacher	Mrs Cindy Acres
Type of School	Community
Phone	01793 762897
Email	head@westrop.swindon.sch.uk admin@westrop.swindon.sch.uk www.westropprimaryschool.org.uk
School Website	
School Hours	8.40am – 3.00pm
Nursery facilities	Yes 7.45am – 5.30pm
Breakfast Club	7.30am – 8.40am
After School Club	3.00pm – 5.30pm
Public transport	7

Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Wroughton Infant School

DFE 866 2143

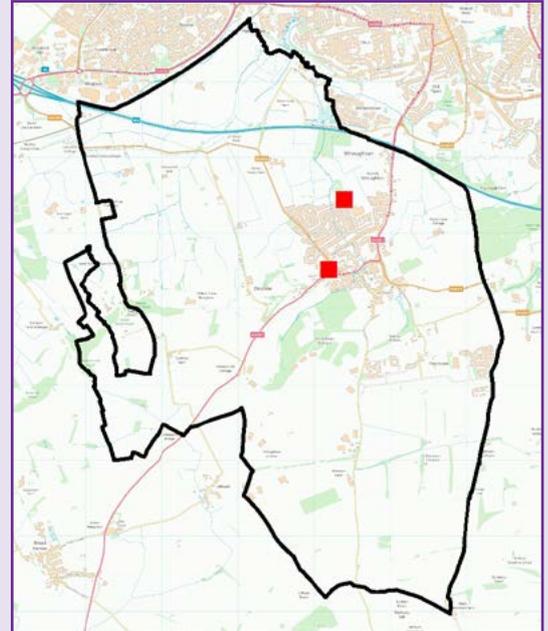
Wharf Road, Wroughton, Swindon, SN4 9LE



WROUGHTON
Primary Federation

Head Teacher	Tara Gratton
Executive Head Teacher	Clare Keeping
Type of School	Community
Phone	01793 812340
Email	infants@wroughtonfederation.co.uk
School Website	www.wroughtonfederation.co.uk
School Hours	8.50am to 3.00pm
Nursery facilities	N/A
Breakfast Club	Yes
After School Club	N/A Independent company who rents our hall
Public transport	YES R33 dedicated School Bus (Swindon Borough Council)

Catchment area



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Oversubscription criteria;

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.



Applying to transfer to a Junior School

If your child is currently in Year 2 (born between 1st September 2012 to 31st August 2013) you can apply for your child to attend a Junior School.

It may be that your child already attends one of the 6 Infant Schools within the Borough listed below and therefore needs to transfer to a Junior School for their Year 3, or alternatively your child is currently attending a Primary School but you wish them to transfer to a Junior School for September 2020.

There are 6 Infant Schools within the Swindon area

Beechcroft Infant School	Grange Infant School
Colebrook Infant Academy	Oliver Tomkins CE Infant School
Eastrop Infant School	Wroughton Infant School

If you live within the Swindon area and your child attends an Infant School in another local authority area e.g. Wootton Bassett Infant School or Faringdon Infant School and you want to transfer to the Junior School you need to make an application to Swindon Borough Council.

Applications are to be made using our on on line application form. If your child is attending an Infant School and you do not wish to transfer them to a Junior School but instead wish them to attend a Primary School from September 2020, the above process is not applicable.

Instead please complete an in-year transfer form online. However, this will not be processed until June 2020 as part of our scheduled process periods.

Colebrook Junior School

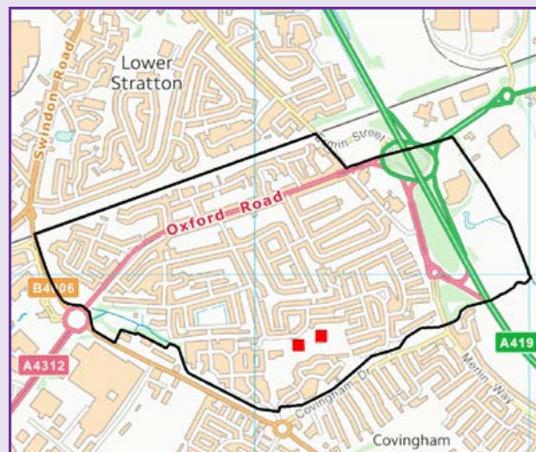
DFE 866 2166

Towcester Road, Swindon, SN3 4AS



Head Teacher	Mrs Nicola Scully
Type of School	Community
Phone	01793 823057
Fax	01793 820341
Email	admin@colebrook-jun.swindon.sch.uk
School Website	www.colebrook-jun.swindon.sch.uk
School Hours	8.30am - 3.15pm Monday to Thursday 8.30am – 1.35pm Friday
Nursery facilities	No
Breakfast Club	The Big Adventure Club
After School Club	No
Public transport	23

Catchment area



Colebrook Infant and Junior Schools share a catchment area.

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Oversubscription criteria

Please consult the Schools website for details on their over-subscription criteria.

Grange Junior School

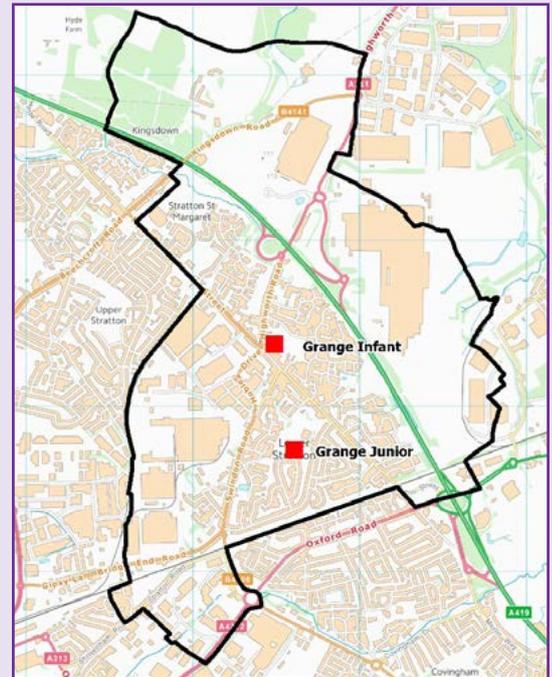
DFE 866 2092

Grange Drive, Stratton St Margaret, Swindon SN3 4JY

Links	Academy Part of The White Horse Federation Trust
Head Teacher	Head of School: Tracy Knight Executive Head: Louise Seavill
Type of School	Community
Phone	01793 822405
Email	office@grangefederation.org.uk
School Website	www.grangefederation.org.uk
School Hours	8.45am – 3.20pm Monday – Thursday 8.30am – 1.30pm Friday
Nursery facilities	No
Breakfast Club	Yes
After School Club	Yes
Public transport	7



Catchment area



Grange Infant and Junior Schools share a catchment area.

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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending a WHF school at the same time as he or she is due to be admitted.
- Any child of a staff member.
- Any child living within the school's catchment area.
- Any child not living in the school's catchment area.

Oliver Tomkins CE Junior School

DFE 866 3455

Beaumaris Rd, Toothill, Swindon, SN5 8LW



Links	Federated with Oliver Tomkins CE Infant School
Head Teacher	Miss Rhian Cockwell
Type of School	Voluntary Aided
Phone	01793 870471
Fax	01793 878577
Email	head@olivertomkinsschools.co.uk
School Website	www.olivertomkinsschools.co.uk
School Hours	8.50am – 3.05pm
Nursery facilities	No
Breakfast Club	Yes
After School Club	After school provision until 6pm
Public transport	8, 9

Catchment area



Oliver Tomkins Infant and Junior Schools share a catchment area.



The school requires supplementary information if applying on faith grounds..

Oversubscription criteria

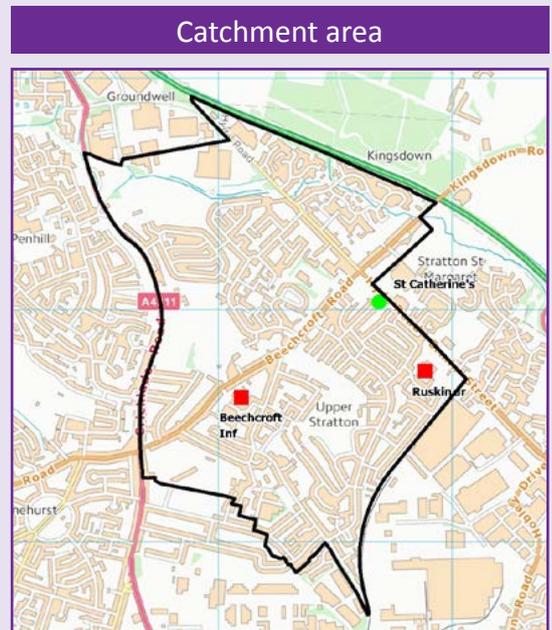
Please consult the Schools website for details on their over-subscription criteria.

Ruskin Junior School

DFE 866 2015

Wordsworth Drive, Swindon SN2 7NG

Links	Part of the Blue Kite Academy Trust
Head Teacher	Mr A. Beadnell
Type of School	Academy
Phone	01793 332107
Email	admin@ruskin-jun.swindon.sch.uk
School Website	www.ruskinjuniorschool.com
School Hours	8.45am – 3.10pm
Nursery facilities	N/A
Breakfast Club	7.30am – 8.30am
After School Club	No
Public transport	6



Beechcroft Infant and Ruskin Junior share a catchment area. St Catherine's Catholic Primary School is show for its location only.

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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Southfield Junior School

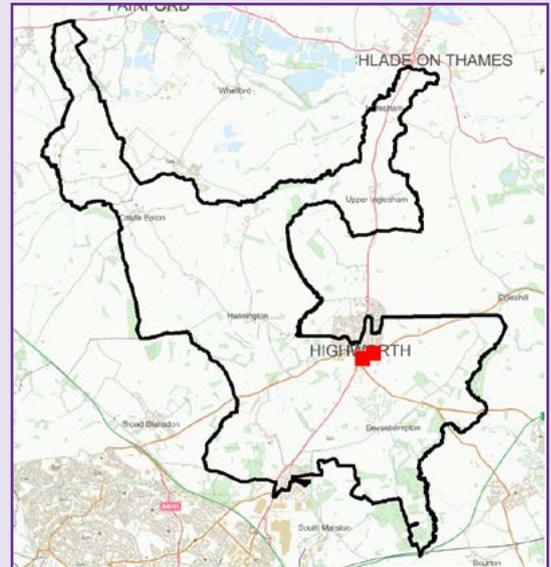
DFE 866 2051

Shrivenham Road, Highworth, Swindon, SN6 7BZ

Head Teacher	Mr A Griffiths
Type of School	Academy
Phone	01793 762210
Fax	01793 762210
Email	admin@southfield-jun.swindon.sch.uk
School Website	www.southfieldjuniorsch.co.uk
School Hours	8.50am to 3.10pm
Nursery facilities	No
Breakfast Club	No
After School Club	No
Public transport	7



Catchment area



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Oversubscription criteria

1. A looked after child or previously looked after child.
2. Any child who has a sibling attending the school at the time of admission
3. Any child who is attending Eastrop Infants Schools, which is a feeder school to Southfield Junior School, at the time the application is submitted.
4. Children that live with the catchment area for Southfield Junior School.
5. Children that do not live within the catchment area for Southfield Junior School.

Wroughton Junior School

DFE 866 2156

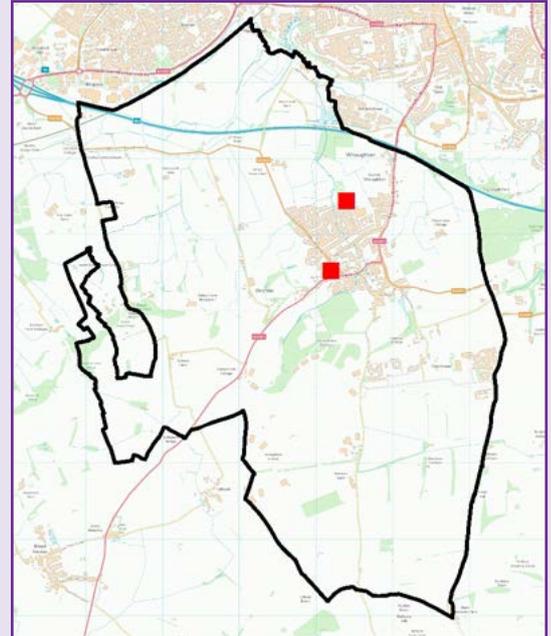
Inverary Road, Wroughton, Swindon SN4 9DL

Links	Federated with Wroughton Infant School
Executive Headteacher	Miss T. Gratton
Type of School	Community
Phone	01793 812339
Email	head@wroughton-jun.swindon. sch.uk
School Website	www.wroughtonjuniors.co.uk
School Hours	8.30am – 2.45pm
Nursery facilities	N/A
Breakfast Club	Early Birds Breakfast Club 7.45am – 8.30 am Monday to Friday term time only
After School Club	N/A
Public transport	9



Wroughton Junior School

Catchment area



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Oversubscription criteria

- A looked after child or previously looked after child.
- Any child who has a sibling attending the preferred school at the same time as he or she is due to be admitted;
- Any child living within the school's catchment area;
- Any child not living in the school's catchment area.

Transfers during the School Year (In-year admissions)

Applying for a school place outside of the normal admissions round

Any parent wishing to transfer their child to a **Swindon** school should make their application to Swindon Borough Council.

- The Local Authority (LA) operates a fully coordinated in-year process. This means that the LA coordinates all applications made during the academic year and for applications for admissions to year groups other than the normal year of entry. This includes applications received for all schools in the Borough, including Community, Voluntary Controlled, Foundation, Voluntary Aided and Academy and Free School.
- A Common In-Year Application is used for applications to any of these schools, and that this allows parents to express 3 preferences of school. The form should be submitted to the Local Authority, who will liaise with the relevant admitting authority to coordinate an offer of a place at one of the schools on the submitted application form, taking into account the oversubscription criteria for the relevant school if necessary.
- If the school you are applying for requires a supplementary form or a Baptismal Certificate you **must** submit this at the time of the in-year application form. If you do not do so, this may affect the whether your child is eligible for the school place.
- All preferences are considered equally and the LA therefore ensure that the highest preference is offered wherever possible. The LA will send out the offer letter via email, but own admitting authority schools may also send their own offer letter.
- If we are unable to offer any of your preferences, we will offer an alternative school place if your child does not already attend a Swindon school and you have provided evidence of your Swindon address. This will be the nearest school with a place available.

- The applications are considered in process periods and a calendar of dates is available on the Council's website as to when applications are considered and offers are made. On the whole, offers are made every 30 school days.
- The Local Authority is happy to receive applications from parents who live outside of the Swindon area who wish for their child to attend a Swindon School.
- Any Swindon resident wishing to apply for a school outside of the Swindon area, should contact the Local Authority where the school is situated in order to understand any locally agreed admissions procedures. The application should not be submitted to Swindon Borough Council. Any applications will be sent on to the relevant authority.

Frequently Asked Questions for transfers during the school year:

I am moving into Swindon how do I apply for a school place?

To apply for a place in a Swindon School you will need to complete an **in-year application form**. You can apply at any point, however if you do not have a confirmed address (in the form of a signed tenancy agreement or solicitor's letter confirming exchange of contracts) we will consider your application using your current address. As soon as you have proof please send this to us. If we are unable to offer any of your preferences, we cannot offer an alternative school until you have a confirmed address. Please note we can only allocate and hold a place at a school for a term.

What if I have more than one child?

If there is more than one child involved, each request will be considered on an individual basis. If one child is offered or admitted to a school it does not guarantee a place at that particular school for any other child in the family.

What if I move house but want to keep my child at their current school?

If you move house, you can choose to keep your child at their current school. However, you should be aware that this may affect any entitlement you have to transport assistance. If you have other children, there is no guarantee that they will be given a place.

If I move into a school's catchment area, does that guarantee my child a place at the school?

No. An application form should be submitted in the normal way and the decision will be made based on the availability of spaces in the appropriate year group at the school. It is strongly advised that you contact the School Admissions Team before making the decision to move to determine whether there may be places available at a new school.

I want to move my child to a new school ready for the start of the new term, when do I apply?

If you want to transfer your child to start a new school in the following September and it isn't as part of a normal phased transfer (e.g. Primary to Secondary School), you need to do this in plenty of time. The Local Authority normally consider applications for September from the previous June. If you want your child to start a new school after a school holiday, e.g. Christmas or Easter, please make sure you apply in plenty of time and we advise you to consider the in year calendar of dates that are available on the Council's website. The School Admissions Team are not able to process applications during the school holidays as they are unavailable for us to confirm admissions with, however the application process is still open for you to apply. Where an application has been received over the holidays and is unable to be processed before the start of the new term we would expect the child to return to their current school until such time as a place can be offered.

I am a returning crown servant what should I do?

Applications for children of service personnel with a confirmed posting to the area will be considered in advance of the family arriving in the area provided the application is accompanied by an official letter from the commanding officer that declares a relocation date and a Unit postal address or quartering area address. Until a fixed address is provided, the LA will accept the Unit Postal Address or Quartering address as the Home Address for allocation purposes. The LA will not refuse a service child a place because the family does not currently live in the area, and will not reserve blocks of places for these children. Since September 2014, an in-year application is considered as normal and if a reasonable alternative cannot be offered, the child may be admitted as an "excepted pupil" under the School Admissions (Infant Class Sizes) (England) Regulations 2012. In circumstances where placing a child at a school that is deemed a reasonable alternative would mean admitting above the PAN, the LA will take into account the organisational structure of the school to determine whether it is the best interests of the child and children already attending the school. A reasonable alternative is defined as a school which is within the statutory maximum walking distance of 2 miles for a child who is under 8 years old and 3 miles for a child who is over 8 years old.

Fair Access Protocol

Schools must act in accordance with the Fair Access Protocol, which sets out how, outside the normal admissions round, schools in the area will admit their fair share of children with challenging behaviour, children excluded from other schools and children who arrive outside the admissions round who may have difficulty securing a school place. In these circumstances admission authorities, if necessary, admit above their PAN.

The operation of the Fair Access Protocol is outside the arrangements for coordination and is triggered when a parent of an eligible child has not secured a school place under in year admission procedures, even following the outcome of an appeal.

All Admission Authorities must participate with the Fair Access Protocol in order to ensure that unplaced children are allocated a school place quickly and that no school takes more than its share of children with challenging behaviour. All admission authorities must participate in the Fair Access Protocol. There is no duty on the LA or the admission authority to comply with parental preference when allocating places through the fair access protocol.

The list of children included in the Fair Access Protocol must as a minimum include:

- Children from the criminal justice system or Pupil Referral Units who need to be reintegrated into mainstream education.
- Children who have been out of education for two months or more
- Children of Gypsies, Roma, Travellers, Refugees and Asylum Seekers
- Children who are homeless
- Children with unsupportive family backgrounds for whom a school place has not been sought
- Children who are Carers
- Children with special educational needs, disabilities or medical conditions (but without a statement)
- Year 11 Children moving into the Swindon area

Exception to this protocol- The LA has the legal power to direct a maintained school to admit a child in its care to a school best suited to that child's needs. This action will be taken in the best interests of the child. If the school best suited is an Academy, the LA and the Academy will usually come to an agreement, but if an Academy refuses to admit a child the LA must refer the case to the Secretary of State to direct the Academy to take the child.

In the vast majority of cases children and young people requiring a school place will continue to be admitted in accordance with the usual admission procedures rather than through this protocol.

Home to School Transport

Can I get help with transport?

It is your responsibility as a parent/carer to make sure that children go to school and this includes the necessary travel arrangements to and from school. However, in certain circumstances, we can provide support with travel.

Travel Support Includes

- Providing advice on safety when walking or cycling to school
- Receiving a mileage allowance
- Being given a bus pass
- Travelling on privately contracted transport with or without a Passenger Assistant.
- Travelling on a vehicle with special facilities (e.g. a wheelchair lift)

Entitlement to free home to school transport

To qualify for home to school transport your child must

- Go to their designated area school; live over two miles (if aged under eight years) and three miles (if aged over eight years); or the walking route is unsafe.
- If you are a low income family (this is defined as a family whose children are entitled to free school meals or who are in receipt of their maximum level of Working Tax Credit) and your child is aged between eight and eleven, the LA will provide free transport for children living more than two miles from the designated area school.
- Transport can only be provided after the child has reached statutory school age (once they have reached their 5th birthday) unless transport is already running, e.g. in Thorney Park and Alexandra Park in Wroughton

The designated area school is defined as the school within the designated transport area for the home address. Further information is available within the Education Transport Policy and associated transport areas. This can be viewed at <http://www.swindon.gov.uk/el/el-schoolscollleges/Pages/el-schoolscollleges-school-travelsupport.aspx>

An application form must be completed in all instances. Apply online at: <https://www.swindon.gov.uk/traveltoschool>. If you are refused assistance with transport, you do have the right to appeal against that decision.

Please contact Passenger Transport Services on **(01793) 466213** or alternatively E-mail educationtransport@swindon.gov.uk with any questions about school transport.

Residence

The child's home is considered to be the address where he or she normally lives with his or her parent/carer or legal guardian. In the case of shared custody arrangements the home address is considered to be the address to which the child benefit is paid.

Denominational School Transport

From September 2012 the Local Authority withdrew the discretionary school transport for children on religious grounds. This was agreed by Cabinet on 2nd February 2011 and was phased out from September 2012.

Before you make your preference – Travelling to school information

Swindon Borough Council is fully committed to promoting walking, cycling and, for longer distances, use of public transport for the school journey. When you are thinking about the schools you would like your child to attend you should consider the following

- How will your child travel to the school you wish to apply for



- Consider the cost of driving your child to school. Current figures put the average cost per family at over £500 per year.
- Walking or cycling with your child allows you to spend time with them, teach them important life skills, keep yourself healthy, and for short journeys is often quicker than taking the car.
- By choosing a local school and being able to take an active part in your child's education, you are likely to achieve better results for your child as well as delivering a healthy and sustainable community.

Where walking, cycling or public transport are not feasible, car sharing may be an option. This can save time and money and helps to cut traffic congestion and air pollution as well as being sociable for children. Car sharing can also reduce the costs for children whose families do not own a car.

If you are interested in encouraging walking, cycling, or bus use for the school journey please speak to the Head Teacher who will be able to explain the school's travel plan to you, contact the School Travel Advisor on (01793) 466335 or email stars@swindon.gov.uk

For details of our 'Safer and Smarter Journeys to School' strategy please go to <http://www.swindon.gov.uk>

- Children who walk or cycling to school are fitter; have better developed social skills, are more familiar with their surroundings, have better road sense and arrive at school more alert and ready to learn than those who are driven.
- Unless the primary school you choose is less than 800 metres from your school you will probably choose to drive your child to school. This could be a long-term commitment—will you still want to / be able to drive your child to school in 5 years' time?

Important: Choosing a school to which you can walk, cycle or travel by bus will not be taken into consideration when allocating school places.

Free School Meals

- Income support
- Income-based
- Job Seekers Allowance
- Income-related Employment and Support Allowance Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit Child Tax Credit (provided you are not entitled to Working Tax Credit and your household annual income is less than £16,190)
- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)
- Universal Credit (provided your household annual income is less than £7,400 after tax and not including any benefits you get)

Claiming Free School Meals means:

- Your child will receive a nutritious school meal free of charge
- Parents will save valuable time, money and energy in preparing packed lunches. Many packed lunches are very high in fat, sugar and additives
- Children can sit down together and enjoy a meal whilst at the same time developing social skills of eating together

Why should your children have school lunches

- It can provide a balanced meal which improves concentration and learning in the afternoon
- Convenience. Someone else preparing and cooking lunch for your child saves you worrying about a packed meal every day
- A well fed and happy child is more likely to be receptive to participating in the afternoon's activities
- The average school meal offers a selection of freshly cooked main meals and desserts
- every day, often including pasta, salad, fresh fruit and yoghurt.
- Lunch is an important part of a child's intake of nutrients for growth and development

All children in Reception, Year 1 & 2 are automatically entitled to free school meals.



How to apply

Complete an online application form at www.swindon.gov.uk/freeschoolmeals

Get extra funding for your school

Claiming free schools meals gives your school more funding.

For 2019-20 this is equal to

£1320 per primary school pupil

£900 per secondary school pupil

PLEASE APPLY FOR FREE SCHOOL MEALS AS YOUR SCHOOL WILL BENEFIT FROM ADDITIONAL FUNDING IF YOU ARE ELIGIBLE



Other Education Services

Education Welfare Service

The Education Welfare Service is a traded service working within schools to promote good attendance. Education Welfare Officers (EWOs) work closely with school staff, families and other colleagues in order to try and resolve issues that may prevent a child/children from attending school.

Other responsibilities include Child Employment, Performance/Entertainment, Children Missing in Education and Elective Home Education.

Children Missing Education (CME)

Education Welfare has a responsibility to track and monitor pupils who are:

- Not on a school roll or being educated otherwise (e.g. privately or at home)
- On a school roll and been absent for a substantial period of time, which in Swindon is 10 days
- Missing from school and school have been unable to contact the parent
- The Education Welfare Officer's role is to ensure that these pupils are being supported to return to Education. If you have any queries on CME then please contact cme@swindon.gov.uk

Exclusion and Re-integration Service

The Exclusion and Re-integration Service work on a multi-agency/service basis to support pupils, families and schools by;

- Providing advice and casework support specifically relating to the school exclusion process. This work includes providing direct support throughout the permanent exclusion process and ensuring educational provision for the pupil concerned.
- Working with families and schools to avoid the need for school exclusion by contributing to the programmes of support for pupils who may be at risk of exclusion. Providing advice and monitoring and reviewing planned interventions.
- Working strategically with school leaders and other key stakeholders across Swindon in the implementation of process and policy with regard to school exclusion.
- Providing the facilitation of both the secondary and primary sector Fair Access Panel's. These are forums which manage and quality assure the planned reintegration of pupils who have been subject to permanent exclusion and also the managed move of pupils who may be at risk of permanent exclusion.
- Entering all school exclusion data and providing reports as necessary.
- Maintaining an oversight of all pupils on part time timetables and providing challenge where necessary in accordance with government guidance.

Swindon Virtual School

The core purpose of the Virtual school is to monitor and raise the educational achievement of all children in care who are living in Swindon or who are looked after by Swindon Local Authority but living in another part of the country.

The Virtual School is not a learning environment or teaching tool- the schools/education settings where children and young people are enrolled have full responsibility for their education. Our role is to work in partnership with these schools and other education providers and act as the most ambitious and aspirational corporate parents we can be.

In Swindon the Virtual School consists of a Headteacher, a Lead Consultant for Vulnerable pupils and an administrative support officer. There is also a Designated Nurse Team for looked after children, who work closely with the virtual school.

The Virtual School Headteacher

All local authorities must have a Virtual school Headteacher (VSH) who manages the Virtual School of looked after children and leads on the promotion of the educational achievements of looked after children. It is a statutory role.

The Virtual School Head is responsible for:

- maintaining an up-to-date roll of looked after children for whom the local authority is responsible
- have knowledge and information about every looked after children attending the local authority schools
- informing head teachers and designated teachers in schools if they have a looked after child on roll

- supporting the identification of, and access to, school places for looked after children
- knowing how looked-after children are doing academically
- gathering information about their education placement, attendance and educational progress
- monitoring progress and achievement, identify where individual or groups of looked after children are underperforming and work with school to address any issues.

VSHs are also responsible for managing **pupil premium** funding for the children they look after and for allocating it to schools and alternative provision (AP) settings (these are places that provide education for children who can't go to a mainstream school).

Children who have been in local-authority care for 1 day or more attract £1,900 of pupil premium funding.

VSHs are also responsible for managing the **early years pupil premium (EYPP)**. They're in charge of giving the premium to the early years providers that educate looked-after children (children in local-authority care) who are taking up the **free early education entitlement for 3- or 4-year-olds**.



Contacts

Advisory Centre for Education	http://www.ace-ed.org.uk/ Email: enquiries@ace-ed.org.uk
Department for Education	https://www.gov.uk/government/organisations/department-for-education
Education Funding Agency	https://www.gov.uk/government/organisations/education-funding-agency
Office of the Schools Adjudicator	https://www.gov.uk/government/organisations/office-of-the-schools-adjudicator
Office for Standards in Education (OFSTED) Has useful information regarding school standards	https://www.gov.uk/government/organisations/ofsted
Church of England Diocese	Director of Education Diocese of Bristol Board of Education All Saints Centre 1 All Saints Court Bristol, BS1 1JN Tel: (0117) 9727 7454
Roman Catholic Diocese	Catholic Diocese of Clifton Clifton Diocese Dept of Schools and Colleges Alexandra House 160 Pennywell Road Bristol, BS5 0TX Tel: (0117) 902 5593
SENDIASS Offers parents / carers advice regarding Special Educational Needs	To access information, advice or support visit https://www.swindon.gov.uk/sendias or contact the team at SENDIASS@swindon.gov.uk

Swindon Borough Council Contacts

School Admissions Monday – Friday 9am – 5pm	Tel: (01793) 445500
Free School Meals	Tel: (01793) 445500 (Business Support Unit)
Special Educational Needs Assessment Team	Tel: (01793) 463084 Tel: (01793) 463245 Tel: (01793) 465747 Email: senat@swindon.gov.uk
Passenger Transport Services	Tel: (01793) 445500
Admission Appeals Clerk	Tel: (01793) 463611

Other Local Authorities

Children Missing in Education	Tel: (01793) 465030
Education Welfare Service	Central South: (01793) 465030 Central North: (01793) 465050 South: (01793) 463177 North: (01793) 465778
Exclusion and Reintegration Officer	Tel: (01793) 465731
Gloucestershire County Council School Admissions	Access to Learning Gloucestershire County Council Shire Hall, Westgate Street Gloucester, GL1 2PT Tel: (01452) 425407 Fax: (01452) 425713 Email: school.admissions@gloucestershire.gov.uk
Oxfordshire County Council School Admissions	School Admissions Team Oxfordshire County Council County Hall, New Road Oxford, OX1 1ND Tel: (01865) 815175 Fax: (01865) 783198 Email: admissions.schools@oxfordshire.gov.uk
Wiltshire Council School Admissions	School Admissions School Buildings and Place Department for Children and Education Bythesea Road, Trowbridge BA14 8JB Tel: (01225) 713010 Fax: (01225) 713775 Email: admissions@wiltshire.gov.uk



Frequently Asked Questions

Q. I put my child's name down for a school when they were born – do I still need to apply?

A. Yes. Only applications completed on the online admissions system will be accepted. The earliest you can apply is 3rd September 2018.

Q. My child already attends the school's nursery/ pre-school - will I automatically get a place?

A. No. You must make an application for the school place. There is no priority given to children who attend a nursery within a school. Your application will only be considered against the school's criteria

Q. I have a child who will be in the nursery do they count as siblings?

A. No. Only children attending the school, not the nursery will be counted as siblings.

Q. My child will be taken to school by their grandparents – can I use their address to apply for my place?

A. No. The address on your application must be that where child is resident with his parent or carer. You cannot use other addresses to make your application.

Q. I am basing my preferences on where my child minder will pick up from – will you take this into account?

A. No. Applications are only considered against the school's oversubscription criteria. No priority is given in relation to child minders.

Q. Are applications considered on a first come first serve basis?

A. No. As long as your application is received by the Admissions Team by the 15th January 2020 it will be considered as an ontime application.

Q. Why should I put down three preferences?

A. This gives us the best opportunity to offer a place at one of your preferred schools. If you only put one school we will only consider one school.

Online Question and Answers

Q. I want my child to go to the school I used to attend, can they get priority?

A. No. Applications are only considered against the school's oversubscription criteria. No priority is given in relation to where a parent or other family member attended. If you already have other children who will still attend at the point your child is admitted, this is taken into consideration.

Q. I am having trouble viewing / accessing the online system from my tablet / ipad / smart phone.

A. The software supplier recommends that you use Internet Explorer via a PC/laptop. You may experience difficulties using other devices and internet browsers.

Q. I have registered but not received my verification email – why is this?

A. Your email can take up to 24hrs to arrive. Please also check that you used the correct email address to register and also that the email has not gone into a spam/junk folder.

Q. What happens if I don't get one of my preferences?

A. If we cannot offer any of your preferences you will be allocated the nearest school to your home address which has a place available.

Q. Whose details do I use in the "applicant" section?

A. In the "applicant" section you need to enter your own details. Your child's details are entered later once you have received your registration verification email.

Q. I can't drive. What if I cannot take my child to the school allocated?

A. It is your responsibility to get your child to school. The local authority can help in certain circumstances, see transport information.

Online Question and Answers- continued

Q. How do I apply for a school outside Swindon?

A. On the screen where you type in your school preference you can search for a school using a postcode, or by selecting a different local authority.

Q. I can't find the school I want to apply for?

A. All Swindon schools and most other schools are listed automatically, if you are trying to find a school outside swindon try using the postcode or the Local Authority to search. If you still can't find it, contact the School Admissions Team who can ensure that it is available.

Q. How do I know I have submitted my application correctly?

A. You will receive an email confirming that you have submitted your application. Also on the home screen the status of the application will say "Application submitted"

Q. I have changed my email address can you please change it?

A. Only the registered user can change their email address, you can do this by logging onto the system using your current details and then click "Change my login details"

- ✓ Remember to submit your application
- ✓ If you make changes remember to resubmit your application
- ✓ Unsubmitted applications are not considered

Application checklist

Please print and keep for your own reference.

Have you

1. Considered the schools you prefer by

- a. Visiting the school? Yes No
- b. Attending an open day/evening? Yes No
- c. Looking at their website? Yes No
- d. Have you checked your catchment area with School Admissions? Yes No
- e. How your application will be considered – e.g. the oversubscription criteria Yes No

2. Considered how you will get your child to each school you are applying for? Yes No

Making your application

Using the online system

- 1. Make a note of your user name
- 2. Password
- 3. Secret answer
- 4. Have you received email notification that you have submitted your application? Yes No

Remember – only submitted applications will be considered by the LA

- 5. Have you ticked to say that you want to receive your offer by email? Yes No

Remember – you will only receive an email if you tick to request this. You will also receive a letter if you tick the email option

Your application

1. Make a note of the preferences you have made

- 1st
- 2nd
- 3rd

- 2. If necessary have you submitted a supplementary information form for all your preferences? Yes No

Closing date: **15 January 2020**
Apply online at www.swindon.gov.uk/primaryschoolplaces